YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Juria College
• Name of the Head of the institution	Dr. Hasmot Ali
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03672295602
• Mobile No:	9854240175
• Registered e-mail	juriacollege1989@gmail.com
• Alternate e-mail	hasmotjuria@gmail.com
• Address	Vill- Nagabandha P.O. Fakuli Pather Dist. Nagaon (Assam) PIN-782124
• City/Town	Nagaon
• State/UT	Assam
• Pin Code	782124
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Gauhati University**
• Name of the IQAC Coordinator	**MUKTAR HASAN**
• Phone No.	**03672295602**
• Alternate phone No.	
• Mobile	**7002073485**
• IQAC e-mail address	**iqacjuriacollege@gmail.com**
• Alternate e-mail address	**muktar418@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://juriacollege.co.in/wp-content/uploads/2024/05/SSR-Juria-College.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://juriacollege.co.in/wp-content/uploads/2024/04/Academic-Calendar-22-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.04**	**2023**	**08/07/2023**	**07/07/2028**

6.Date of Establishment of IQAC	**10/03/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Preparation for NAAC visit # Completed NAAC Accreditation # Infrastructural Development # Quality Initiative for Faculty Development # Community involvement in different aspects of college

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Plan of action has been taken to prepare the institution for NAAC Accreditation	**The College has successfully completed NAAC Accreditation during June 2023 securing Grade B**
Plan of action has been taken to complete ICT enable digital class for students	**Two nos of ICT Enable Digital class room has been set up with digital board, projector and internet facility.**
Plan of action has been taken to strength un-interrupted power supply and free internet facility in to the college campus	**A 30 KVA power generator is installed in the campus and solve the power crises and also installed another cable network internet from BSNL with a speed of 200 mbps and make wi-fi- free campus**
A plan of action has been taken to strengthen community involvement in the college by adopting new villages so that the people of the locality can be benefited.	**A new village near the college has been adopted by the NSS unit of the college and working for community services in different fields.**
Plan of action has been taken to sign MoU with different Institutions and Organizations for upliftment of Academic, Research and Training in different skills.	**New MoU has been signed with Nowgong College(autonomous), Khagarijan College, Samuguri College, Katahguri College for faculty exchange and other academic pursuits, MoU signed with District Agriculture Research Centre for skill training of students.**

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Juria College Governing Body	**30/12/2023**

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/02/2024

15. Multidisciplinary / interdisciplinary

An interdisciplinary approach has been made by the college through its CBCS curriculum. The affiliating university allows choosing an interdisciplinary curriculum in each semester. The college individually takes the initiative to provide a multi-disciplinary curriculum to students. An approach is made to introduce multi-stream in the college by introducing a degree in commerce.

16. Academic bank of credits (ABC):

The college is affiliated with Gauhati University and it has introduced CBCS where regular evaluation is recorded in the University. ABC has been introduced and it is under process. For complete evaluation, internal as well as external examinations are conducted. Internal assessment tools have been designed by the college for regular assessment.

17. Skill development:

Juria College provides opportunities to students for soft skill development through regular mentoring by the teachers. Skill Based Courses are introduced in the curriculum of CBCS and FYUGP by the University. Moreover, the college prepares Skill-based certificate courses for students, which will be introduced soon.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College has Language laboratories in Assamese and Hindi. Also Language Club in Arabic and English departments. Different activities are conducted by the departments of language for integration of the Indian Knowledge System and various cultural activities are performed in the institution regularly.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has a clear-cut policy and well-defined Program Outcome (PO), Program Specific Outcome (PSO), and Course Outcome (CO) Regular teaching-learning Processes, and performing additional programmes in the college fulfill the PO and CO. As a part of the curriculum, each course has defined its outcome (CO) which is mapped to POs and PSOs. Teaching and assessment tools are designed

considering the requirements of POs. At the end of the semester, PSO attainment is done by each department.

20.Distance education/online education:

The college is affiliated to Gauhati University and as per course requirements all courses are taught in face-to-face contact classes. Digital and online classes are encouraged from time to time as and when required. A study center of Gauhati University Open and Distance learning is running in the college where UG programmes are running and applied for PG courses.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**9**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1084**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**9**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**210**

File Description	Documents
Data Template	View File

3.Academic

3.1	**27**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**27**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**19**
Total number of Classrooms and Seminar halls	

4.2	**38.25284**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**16**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college doesn't prepare the curriculum but strictly follows the timely completion & implementation of the curriculum prepared by the university. The IQAC, in consultation with the academic committee of the college headed by the Principal, prepares the class routine & annual academic calendar to implement the curriculum for each

semester for every session effectively. IQAC monitors the academic and other activities regularly to ensure the execution of the curriculum. Teachers are encouraged to evaluate their students continuously throughout the semester by conducting unit tests and sessional examinations after the completion of 50% of the course unit to ensure learners' outcomes on the teaching-learning system. Along with these tests, the internal assessments comprising of class tests, assignments, practicals, seminar presentations, and tests of oratory skills are conducted for every subject in every semester. After examinations, evaluated answer scripts are returned to the students with necessary comments to improve their academic performances. IQAC regularly supervises and seeks students' records of attendance from HODs for every quarter to track their attendance. No students are allowed to sit in the examination unless he/she completes 70% of attendance. The marks of the internal examinations are displayed in the departmental notice board and kept in records in the respective department.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares an institutional-level academic calendar of events which includes details like the total number of working days and holidays, CIE dates, etc. Every department also prepares its department calendar which comprises seminars, Practicals, Projects, guest lectures, workshops, field visits, and other co-curricular and extra-curricular activities. The academic calendars help faculty members to plan their respective academic and co-curricular activities. All department heads closely monitor and supervise the completion of the syllabus. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, practicals, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The questionnaire for IA is based on the revised Bloom's Taxonomy along with the scheme of evaluation by HODs and approved by IQAC. The college has an examination committee that prepares the internal assessment test timetable and appoints AOCs for timely conduction as per the schedule. Post-IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective

HODs in consultation with the IQAC. Continuous evaluation and assessments are also done for laboratory courses, project work, seminars, and departmental tours.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	https://juriacollege.co.in/academic-calendars/

1.1.3 - Teachers of the Institution participate in **C. Any 2 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our College do not frame curriculum. The Curriculum is designed by Gauhati University, Assam which included various topics/chapters

covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The College only takes care to focus on these issues.

1. Environment and Sustainability: The institution took care to inculcate values related to environment and sustainability through various projects, practices and programs under various cells like NSS, NCC IIC and women cell etc. The departments also conducted similar activities.

2. Gender Equity: College organized special programs on Womens Day, Janani Suraksha, Women Safety Programme, and Guidance lecture for female students, Programme on Women Empowerment, Women Entrepreneurship, Self-Defense training for girl's students etc.

3. Human values: Beside the syllabus, the institution organized programmes to inculcate human values in students and staffs. Blood Donation Awareness Camp, Anti-drugs campaign etc. are regularly organized by our college in association with NGO.

4. Professional Ethics: Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus and certificate courses. Career Guidance and Placement Cell organized placement activities including training, development of students, aptitude test etc. on a regular basis as per the requirements of employment and being democratic citizens.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

434

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://juriacollege.co.in/wp-content/uploads/2024/04/New-Doc-04-24-2024-16.05.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1084

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

9

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A. Strategies made for slow learners:

1. Remedial Classes are conducted to improve the academic performance of the slow learners. This practice helps struggling learners improve their subject knowledge and helps them catch up with their peers.

2. Group Study System is also encouraged with the help of the advanced learners.

3. Providing peer tutorials by high-ability classmates.

4. Academic and personal counseling is given to the slow learners by the tutor, and mentors from the various departments.

5. Encouraging them to spend more time reading in libraries outside the class hours.

B. Strategies made for advanced learners by the institutions:

1. Extended library use.

2. Seminars, Webinars, Easy competitions, and Quizzes are organized.

3. Talented students are motivated to participate in extracurricular activities, exhibitions, and cultural competitions.

4. Participation by the students in in-house competitions such as Debate, Group Discussion, Exercises, and Quiz Programmes.

5. Guidance is also given by the Career Counselling and Guidance Cell of the College for skill development in Communicative English, admission guidance for higher studies, and Placement.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1084	27

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college aspires to make education more fruitful by motivating the students to actively participate in teaching-learning activities. Occasional guest lectures by subject experts from various disciplines and academia are organized from time to time to provide knowledge to the students beyond the prescribed syllabus.

The Career Counselling and Guidance Cell of the college takes the initiative to organize different career-related activities to enable the students to have first-hand interaction with career experts from different domains.

The Language Laboratory has been set up by the Department of Assamese and English for students to improve their language proficiency.

Teachers employ different participative learning processes like departmental student seminars, group discussions, project works, home assignments and Field works are carried out in different parts of Assam like, the departments of Assamese, History, and Education etc. besides, subjective knowledge.

The college has adopted certain activities like NSScamps, yoga and gymnasium, cultural events, departmental wall magazines, and personality and soft skill development programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	[NA]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has the following facilities:

1. Computers with well-equipped accessories with internet facilities

are available in all departments.

2. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator.

3. Access to e-journal in the library.

4. A Seminar Room in an administrative building with facilities for ICT.

5. Every department has a student-teacher WhatsApp/Facebook group through which learning materials are quickly shared among students.

8. The other general ICT tools for teaching and learning processes available are as follows: Desktop and laptops, Projector, Digital cameras, Printer, Photocopier, Tablets, Web-boards, Scanners, Microphones interactive, whiteboards DVDs and CDs Flash, Matlab, Soul 2.0, Digital Camera with software, etc.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://juriacollege.co.in/wp-content/uploads/2024/05/ICT-Enabled-Tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

27

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Juria college is affiliated with Gauhati University, Assam, and follows the examination pattern of the University. GU's new guideline for the CBCS system is strictly adhered to concerning the evaluation process. There are two sessional tests conducted every year. The schedule of internal/sessional examinations is given in the institution's academic calendar which is prepared at par with the University's academic calendar. The institution's examination committee framed guidelines for appointing AOC in conducting the aforesaid examination. Following reforms have been carried out effectively for conducting CIE: Proper scheduling of the dates of internal examination, seating arrangement, hall/rooms invigilators duty list, preparing question paper for the internal examination in the prescribed pattern, scrutiny of the prepared question paper is carried out by HOD/ subject expert of the concerned department. After completion of the internal examination, the answer scripts are evaluated by the departmental faculty and distributed to the students for correction. The faculty members submit the re-corrected scripts to the examination branch and marks are displayed on the notice board. The evaluation for theory courses is assessed in direct mode (80) covering both internal and University examinations and indirect mode (20) covers internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For transparent and time-bound internal examination /assessment, the following sequential mechanism is conducted.

1. Publication of Internal examination routine:

2. Setting of Question papers.

3. Conduct of examination as per the College Academic Calendar.

4. Declaration and display of Results on notice board.

5. Interaction with the students regarding their internal examination & assessment.

For examination of grievances issues following procedure is adopted:

1. If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student as per norms, provided that he/she applies with proper documents.

2. If any student scores lower marks and wants to improve in that subject, he/she can appear for the improvement examination.

3. The grievances of the students concerning assessment are made clear by showing his/her performance in the answer sheet.

4. The answer sheet of such a student is assessed by the faculty once again in the presence of the student. Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members.

5. Any student who is not satisfied with the assessment may approach the HOD and can seek the opinion of another Teacher.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://juriacollege.co.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All the programmes offered by the college and the outcomes of the stated programs are available in the course syllabus. Students are additionally informed about the details of the program through the college prospectus published at the beginning of every academic session. The objectives of the courses offered by the college are addressed by the Principal of the college on the day of admission to the teachers, students, and parents, and accordingly, all the stakeholders are made aware of the goals of excellence the institution aspires to achieve. Teachers are motivated to participate in various workshops and seminars to enrich their teaching-learning and evaluation process and to develop methods of evaluation of learning outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://juriacollege.co.in/wp-content/uploads/2024/04/Course-Out-Come.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluations are undertaken by the institution at regular intervals to measure the performance of the students and attainment of the programme outcomes and course outcomes. Following are the parameters of the evaluation of Programme outcomes and Course outcomes.

Process of Evaluation: The evaluation process of programme outcomes and course outcomes is primarily based on the direct evaluation as guided by Gauhati University. It consists of an end-of-semester examination by the university, an internal examination (Sessional) by the institution, an assignment presentation, a quiz etc.

Career & Guidance Cell: The Career & Counselling and Guidance Cell of the institute provides regular information about successful students employed in various departments.

Students Progression to Higher Studies:Attainment of Programme Outcome and Course Outcome is also evaluated by students' progression to M.A., B.Ed., LLB etc. courses in various institutions all over Assam and out side the State.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	NA

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

212

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	<u>NA</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://juriacollege.co.in/wp-content/uploads/2024/05/Students-Satisfaction-Survey-Juria-College-2022-23.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution conducted several extension activities during the year in the neighborhood community to sensitize students to social issues. Anti-drug awareness camps, Blood donation awareness, Early marriage prohibition, and Plantation drives are carried out by the students of the college in association with NSS and other NGOs.

A one-week plantation drive (Van Mahotsav) was carried out by the teachers and the students of the college at the College campus and its surroundings.

International Yoga Day is observed at the college campus organized by the NSS unit of Juria College.

Child Marriage prohibition andawareness camp was organized by the NSS unit of the college in the adopted village.

Selected students of the college were sent to participate in the Inter college youth festival organized by Gauhati University.

A cultural rally and cultural programs were organized by the students of the college during the NAAC Peer Team visit.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/Extension-Activity-Annual-Report-2022-23.pdf
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Juria College is situated in a rural area of the Nagaon district with a large campus with a total of 2.33 Acres of land in the College premises. Within the campus, the college has a 2610.76 sqm build-up area covered with 18 classrooms, Boys' and Girls' common rooms, 8 nos. of toilet blocks, an administrative block, one central library, nine departmental rooms, one psychological laboratory, etc. The College has One ICT room with a sitting capacity of 90 students, and one seminar hall with a capacity of 300 students.

The building of library is well constructed with an RCC building with the facility of a reading area. Electrification, Computer facilities, and CCTV surveillance facilitate the library. The college has a permanent computer set up with internet connectivity for the digitalization of the library. The library provides reading facilities to the students as well as teachers with around 5000 Books of different titles for the student's needs. Apart from that, students and teachers are allowed to take books issued under certain guidelines to carry at home. The College has one girls' hostel building with a boarding capacity of 36 Girls' students at a time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/ICT-Enabled-Tools.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Juria College has adequate facilities for cultural activities, games and sports, yoga, etc. One big Indore auditorium with a capacity of 300 audiences is available, where students participate in different cultural and co-curricular activities. One big hall is available for yoga practice and performance with altogether 100 students at a time. Moreover, indoor games like table tennis, carom, and chess are played in the hall of the boys' common room. One big open field is available for outdoor games races, volleyball, basketball, cricket, etc are played within the college campus. For football and other sports, a field of the local community is available where an MoU is signed with the college authority to use whenever required by the college. Marathon and Cultural Rallies are organized by the NSS unit

of the college from time to time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/SITE-MAP-LOCATION_page-0001-scaled.jpg

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NA
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.16854

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation in Juria College has been completed.Due to the lack of a permanent librarian, the process is not running smoothly. A part-time Librarian is appointed by the Management of the College.The library digitalization process is rendered to a farm under the Library Management Software Solution KOHA. e- Journals are subscribed. A good amount is spent annually on purchasing new books, journals, and newspapers. Eight nos of computers with internet facility are installed for students. A good number of students visit the library daily. One permanent library assistant and one grade-IV employee along with the Part-time Librarian render their services in the library. Separate reading desks are available for boys and girls.

Library Facilities:

Computerized issue/return and renewal facility.

Subscription of e-journals, print, and online study.

Silent study desk.

CCTV surveillance for security reinforcement.

Collection of rare books and reference books.

Reprographic facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NA

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   D. Any 1 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.05923

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Juria College has a full internet facility with a speed of 100 Mbps. The service provider is BSNL. The college has a deal with web solutions and all the IT facilities are updated in consultation with the farm. The college has a tie-up with ozosoft.in for maintenance and regular update of IT functions. The College provides free wi-fi

facilities for pupils and teachers. The institute has a dynamic website and web portal for online admission, notices, and information. It also has an active social media platform on Facebook. The institute uses Zoom, Google Meet, and Google Classroom for conducting online classes, webinars, conferences, etc. The entire campus of the institution is under the surveillance of the CCTV network and free Wifi facility. Adigital classroom is set up with a digital board, projector, and other equipment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NA](#)

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.0843

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Juria College is situated in a rural area of the Nagaon district with a large campus with a total of 2.33 Acres of land in the College premises. Within the campus, the college has a 2610.76 sqm build-up area covered with 18 classrooms, Boys' and Girls' common rooms, 6 nos. of toilet blocks, an Administrative Block, one Central Library, nine Departmental rooms, one Psychological Laboratory, One Language Laboratory. The College has one auditorium hall, one seminar hall, one IT classroom, a Girls' hostel, a canteen and separate parking facilities for students and employees. 430 pairs of desks and benches are available in the college which facilitates around 1500 students at a time for the conduct of face-to-face classes. Cool and pure drinking water facilities, one Digi set for 24-hour electricity backup in the campus of the college. Moreover, a garden and a pond are available on the main campus of the college. Besides the above the college has a central library equipped with software Soul 2.0 Text and Reference books, Magazine and Journals, E-Books, and E-Journals under N-List. The library has also a separate reading room with scanners; computers and Xerox machines are available. The departmental libraries maintained by all departments of the college provide additional help to students and teachers in their academic pursuits. There are 18 classrooms including one smart classroom. There are boys' and girls' common rooms, and an administrative office. The college is under CCTV surveillance for 24 hours.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>https://juriacollege.co.in/</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1015

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1015

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://juriacollege.co.in/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	*View File*

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	*View File*
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

`0`

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`0`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College provides facilities for the students to participate ensuring their representation in various administrative bodies, academic committees, co-curricular and extension activities for their all-round development and to intake transparent management system as mentioned below: Student's Union Body: Student' Union Body of Juria College is formed by election following the norms of Lyngdoh committee. The union holds its executive meeting once every month and adopts resolutions for various academic as well as co-curricular activities. The Body organizes various sports and events including college week, cultural programs, freshmen social,

plantation, cleanliness drive, street play, extension activities, awareness programs, sports, etc. during the year under the leadership of the President of the said Body. The Body consists of the following portfolios: 1. President 2. Vice-President 2. General Secretary 3. Assistant General Secretary 4. Magazine Secretary 5. Secretary, Debate 6. Secretary, Boys' Common Room 7.Secretary, Girls' Common Room 8. Secretary, 9. Secretary, Games & Sports 10. Secretary, Cultural Events. Moreover, an NSS unit is formed with an active cadre from the students. President of the Students Council becomes Student member of IQAC.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Juria College has a registered Alumni Association. The committee is constituted under the guidance of a senior faculty. The association provides benefits and services through which it bonds strongly with our institution. The Alumni Association raises funds and contributes

to the development of the college. The association conducts general meetings once a year and executive meetings based on the necessity to render views and suggestions for the advancement of the students and the college. The alumni association of the college is an important stakeholder of the college. Every year, the association holds meetings to reshuffle the executive members and to enrol new members. Presently the association has 150 members including some college teachers, school teachers and social workers. The association undertakes various activities like Awareness Programmes on Quality Education, Abuse of Child Marriage, Abuse of Drug Trafficking, Blood Donation programs and Health & hygiene in and outside the college campus. The Association also co-operates in holding various coaching programmes for competitive examinations etc. It also extends its help in organising Book Fairs, inter-institutional debate Quiz programmes etc. The Alumni Association of the college also works in favour of a collection of books for the Central Library of the college.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **A. ? 5Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the Institution is to bring the light of education to poor and rural students who are deprived of the ambition of higher education due to their poor socio-economic background.

The mission of the institution is to develop the academic environment and to create a better atmosphere for the students.

The college has its vision and mission. To realize the mission, it

works with management, teaching, and nonteaching staff wholeheartedly. The service rules followed in Juria College are enforced, controlled, and monitored by the Directorate of Higher Education Assam. The course content of the college is designed and prescribed by the affiliating university. Further, the college follows the rules mandatory for all colleges in India under the guidance of UGC. The Governing Body of the College constituted according to government norms, is the apex decision-making body regarding the college's governance. The Principal, the teaching, and nonteaching staff take care of the college's governance. Besides the Governing body, IQAC, Admission committee, Academic committee, Examination committee, The Construction Committee, Anti-ragging cell, Women's cell, Students grievance cell, Elected Students Union Body, NSS, RRC, Alumni association, etc. bodies are constituted with the approval of the Principal.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/vision-and-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages the participation of students besides management personnel and the teaching and non-teaching staff through the process of decentralization and participative management. Accordingly, an elected body of the student union assists the college authority in different spheres of activity concerning the students' welfare and other issues relating to the students. Formerly, the body was headed by the principal, who was the ex-officio president of the body. But to encourage greater decentralization and participation of students, the union body of the college has been reconstituted and the president of the union body is elected by the students themselves. Moreover, the college authority also includes students' representatives in various committees and cells from time to time as per necessity and they are assigned with required authority and responsibility. The committees and cells are as follows:

Teachers Unit Affiliated to Assam College Teachers Association

Project Monitoring Unit of RUSA

Anti-Ragging Cell

Career and Guidance Cell

Grievance Redressal cell etc.

Women cell

Construction Committee

Purchase Committee

The GB gives approval and suggestions to constitute the above-mentioned internal cells and committees and introduce new programs and welfare activities in the college.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/internal-cell-2022-23/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic/perspective plan of the Institution:

The extensive goals of the strategic plan associated with Juria College are primarily committed to providing quality higher education and research facilities to the students. Specific objectives and goals of the perspective plan are:

To increase student intake capacity.

Improvement of infrastructure facilities like construction of more classrooms, digitization of library, construction of digital classrooms, etc.

Construction of playground for outdoor games and indoor sports facilities.

To strengthen the research facilities for the faculties and motivate them to be involved in the research field for publishing research papers in reputed journals etc.

To take the initiative for the development of an eco-friendly campus

To collaborate with various organizations both in the private and public sector for field trips etc.

To encourage and depute the faculties to attend and participate in various FDPs, Orientation Programmes, Workshops, etc. so that they can update their knowledge from time to time and contribute their best towards the upliftment of the student's community and thereby leading to the overall growth and development of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/Institutional-Distinctiveness-Report-2022-23.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college has the Governing Body, Principal, Head of the Departments, Teaching and non-teaching staff, and supporting cells/ committees and departments as its essential components.

The Governing Body is at the top of the hierarchy of the

Organization and it takes the leading role in the decision-making process.

The principal as the administrative head of the institution administers the academic and administrative plans and policies with the help of different committees, units, and cells like IQAC, Examination Committee, Grievance Redressal Cell, Career Guidance Cell, Academic Committee, Admission Committee, Women's Cell, etc.

The cells and committees are formed including members from teaching and non-teaching staff, student members, and external members with a convener. The activities of the cells and committees are conducted under the guidance of the Principal and in coordination with all the stakeholders. The administrative, academic, and financial decisions

are taken at appropriate levels in the hierarchy of the organizational structure. The institution follows the rules and regulations of the Directorate of Higher Education, Govt. of Assam, Gauhati University, and UGC concerning recruitment, service rules, promotion, curriculum, and management.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the Institution webpage	https://juriacollege.co.in/wp-content/uploads/2024/05/Organogram-of-Juria-College_page-0002.jpg
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has adopted some welfare measures for employees which give full job satisfaction to its employees. Plans and strategies adopted are;

Free internet facility for the employees to study and research activities.

Canteen facility for refreshment, where quality foodstuff is

supplied with marginal profit.

Parking facility for staff and guests within the campus.

Childcare leaves for women employees and other leaves as per service rules.

Maternity leave for women and Paternity leave for males as per service rule.

Curricular and co-curricular discussions were held with the Principal in the staff common room.

Separate departmental rooms with equipment and furniture.

Participation in physical activities through Yoga, participation in games, and sports.

ATM booth within the campus.

Pure drinking water and clean toilet blocks separate for male and female employees.

Other facilities like Grievance redressal by discussion,

Retirement honour and party arrangement for retired personnel.

One-time and regular staff contribution to accidental and deceased employees' families.

The college authority is strict against sexual harassment and anti-social acts.

The college authority provides study leave facilities to employees for career enhancement.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college facilitates the professional growth and enrichment of employees by implementing an effective performance appraisal system. The system helps in the growth of the professional efficiency of employees in the academic and administrative standards of the institution.

Teacher performance record: The teachers of all departments are asked to maintain an academic engagement record daily. Every class record should be kept in the Teachers Logbook supplied by IQAC to all the departments. Other details like classwork, assignments, class tests, mentoring, remedial and tutorial classes, etc. are recorded in the departmental register. The faculty members are entitled to various co-curricular activities and extension activities.

Evaluation by management: The College has an academic committee that evaluates the performance of teachers and an Academic Audit conducted with external evaluators. The audit members visit each department to evaluate the performance of teachers. They suggest corrective measures to the management.

Evaluation by students: The College maintains an effective feedback mechanism guided and monitored by IQAC.

Evaluation of non-teaching staff by management: The performance of non-teaching staff is monitored by the Principal and IQAC of the college. Daily punching attendance, duty performance, leave register, etc are maintained and monitored properly for their appraisal.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college maintains a transparent financial management system. The Governing Body gives the approval to utilize different funds and monitor the proper and effective utilization of financial resources. The institution initiates both external and internal audits for Government and Non-Government funds.

Internal audit: Juria College conducts internal audits for funds and financial transactions every year through internal auditors from other institutions with the appointment of G.B. The college deputes social auditors having experience in the field. The auditors minutely scrutinize all the funds, cash books, money collection receipts, donations, and other government as well as non-government financial transactions and expenditures. The Audit team submits audit reports depicting the financial status of the institution.

Chartered Accountants Audit: The College has as many as 18 nos. of accounts for different funding sources. Audit of all accounts is audited by Chartered accountants after some time. UDA cum Accountants keep all the transactional reports and produce them for the audit team.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/Internal-Audit-Statement-2022-23-.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds in the institution is done both from internal and external sources.

The internal sources of fund mobilization in the college are:

1. Fees collected at the time of admission under different heads like Admission fees, building maintenance, common room, cultural, development, faculty improvement, ID card, library, NSS, poor fund, festival, and Tuition fees. 30% of the tuition fees are utilized by the institution and the rest has to be submitted to the government.

The External sources of fund mobilization are:

1. Salary Grant: The College receives a salary grant from the State government.

2. UGC Grants: Grants are received from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources, and Research

3. The college generates revenue from the lease of ponds and cultivating land. The financial decisions are taken by the Governing Body and the Principal of the college is the DDO. The management of funds for different developmental works is done through the Purchasing Committee and the Construction Committee of the College.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/internal-audit-statement-2022-23/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Juria College was formed in 2014 with all seven criteria to improve the quality of the teaching-learning process. Since its inception, IQAC has played the role of a key agency for the maintenance of quality academic services. The main focus of the IQAC includes the following:

Implementation of curricular and co-curricular activities more effectively.

Framing the quality strategies for the achievement of objectives.

Encourage different stakeholders to create an academic environment in the campus.

Conducting seminars, webinars, and workshops.

To keep surveillance into the outreach activities of departments.

Faculties are encouraged to use ICT tools in teaching.

E-learning resources are encouraged to use.

Programs are organized to enhance professional efficiency.

Initiating quality improvement for accreditation and ranking by NAAC.

Faculty development programs are carried out.

Initiating activities for the Best practices of the institution.

Encouragement of community participation.

Collect feedback from different stakeholders and take follow-up actions.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is always committed to evaluating the internal quality of the student through various practices and activities.

Feedback from stakeholders is taken from time to time.

Activities through various cells have been organized.

The IQAC of the college has facilitated the teaching-learning reforms by implementing mentoring and remedial classes.

After performing the mentoring activities, the teachers have taken remedial classes to identify their areas of weaknesses.

Special attention is given to advanced learners and slow learners by seeing their performances.

Under the supervision of teachers, IQAC arranges education tours for students.

Seminars, symposiums, and workshops are conducted by IQAC for the evaluation of students' performances.

Parent-teacher meets are conducted by IQAC for better performance of the students.

Online and digital classes are conducted for students to encourage students.

Free coaching facilities are provided under the career counselling cell of IQAC for competitive examinations.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://juriacollege.co.in/report-2023-24/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Seminar on Women Empowerment (2022), and Awareness Programme on Women Education (2022) are organized by the institution. The institution celebrates Matribhasa Divas to grow respect and sensitivity for the country's regional languages. The institution conducts a Communal Harmony Campaign and distributes stickers provided by the NFCH among the students and staff. The institution organizes a cultural rally every year. The institution maintains a zero-tolerance policy against sexual harassment, ragging, racial issues, and gender discrimination. The institution takes necessary measures in this regard. The college campus is fully protected by brick walls. The college has installed 16 CCTV cameras including 4

inside the Library which are operational 24 hours a day. The institution has formed an Anti-ragging Cell, Sexual Harassment Cell, and Women's Cell which are fully functional and committed to zero tolerance against ragging, sexual harassment, and gender discrimination. The institution has accommodated separate common rooms for male and female students with sufficient numbers of seating arrangements. The female common room has an attached toilet. A permanent building with an attached toilet is constructed for the male common room. The institution's library provides separate reading space for male and female students and a separate space for the teachers.

File Description	Documents
Annual gender sensitization action plan	https://juriacollege.co.in/gender-sensitization-action-plan/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://juriacollege.co.in/wp-content/uploads/2024/06/Specific-Facilities-for-Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As regard Solid Waste Management and Waste Recycling, every department of Juria College as well as the administrative office create some waste and dumped in small eco-friendly waste bins located in the department. Each building has several dustbins placed from where housekeeping staff take the waste. College discourages

the use of plastic; particularly single-use plastics on campus. Itproduces a lot of paper waste. Paper wastes from Academic Blocks, Library, and Administrative offices are disposed of through vendors. The wastes are properly stacked in designated places and later disposed of through vendors for proper waste management. As far as E-waste Management is concerned Juria College has an efficient mechanism to dispose of E-waste generated from various sources like computer laboratory, Academic and Administrative Offices and it replaces old equipment with new ones.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	NA
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution takes the initiative to provide an inclusive environment on campus. The students and staff are from various cultural diversities. The institution organizes a cultural rally every year where different cultures are displayed. The institution celebrates Matribhasa Divas to grow respect and sensitivity for the regional languages of the country. The institution conducts a Communal Harmony Campaign and distributes stickers provided by the NFCH among the students as well as staff. The institution celebrates Basanta Utsav, International Mother Tongue Day, Lachit Diwas, Rashtriya Ekta Diwas, and Saraswati Puja to boost tolerance and harmony in the community. The institution plans and organizes appropriate activities to sensitize students and employees to the constitutional obligations: values, rights, duties, and responsibilities of citizens. The following are the initiatives in this regard:

Display board: The institution has installed display boards of Fundamental Duties, Fundamental Rights, and the Preamble of the Constitution in the Department of Political Science.

Celebration of National Days: The Institution is committed to infusing respect for the Nation,

Plogging Drive on Swahid Diwas: The institution organized the Plogging Drive on 23rd March to infuse respect for the freedom fighters who were martyred during the freedom struggles.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution plans and organizes appropriate activities to sensitize students and employees to the constitutional obligations: values, rights, duties, and responsibilities of citizens. The following are the initiatives in this regard:

Display board: The institution has installed display boards of Fundamental Duties, Fundamental Rights, and the Preamble of the Constitution in the Department of Political Science.

Celebration of National Days: The Institution is committed to infusing respect for the Nation, National Flag, National Anthem, the Constitution of the Nation, and National heroes who have sacrificed their time and life for the freedom of the nation.

The institution celebrates Republic Day, Constitution Day on the 26th of November, National Day of Patriotism on the 23rd of January, Independence Day, National Unity Day, Rashtriya Ekta Diwas, and Gandhi Jayanti every year. Celebration of these days is a major initiative to boost sensitivity to protect the rights and duties of the citizens along with the fundamental goals of the constitution.

The institution in association with the Department of Political Science celebrates Dandi March on the 12th of March every year to boost respect for the Father of the Nation, Mahatma Gandhi.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,   **C. Any 2 of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	*View File*
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates all the national festivals as well as the Birth and Death anniversaries of our national leaders and great personalities of our state. Independence Day and Republic Day are celebrated in great Zeal. The students are motivated to develop a spirit of nationalism and contribute towards the development of their society and nation at large.

Birth anniversaries of National leaders like Mahatma Gandhi (Gandhi Jayanti) and Sardar Vallabhbhai Bhai Patel (Rashtriya Ekta Divas) are observed in the college. Similarly, a few regional significant days like Shilpi Divas, Rabha Divas, Chilarai Divas, Birth anniversary of Bharat Ratna Dr. Bhupen Hazarika and Lachit Divas Commemorating the famous personalities of Assam from different fields are also celebrated in the college regularly. International Women's Day has been celebrated by the Women's Cell.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Awareness Programme on Prevention of Child Marriage

Objectives of the Practice:

To increase awareness and to provide knowledge of the different consequences of child marriage among the people of nearby villages.

The Context:

End child marriage by 2030.

The Practice:

Juria College organized an awareness programme on the Prevention of Child Marriage at Dakhin Teliapather LP School.

Evidence of Success:

The villagers of the area were convinced not to continue the harmful practice anymore.

Problems encountered:

No problems arose during the successful implementation of the programme.

Resource Required:

NSS volunteers and NGO workers.

2. Cleanliness Drive.

Objectives of the Practice:

To create awareness among the students and neighboring areas on cleanliness.

Context of the practice:

A clean and green environment is a basic ideology in sustainable development.

The Practice:

The NSS Unit of Juria College organizes a day's practical drive for cleanliness in nearby areas of the college.

Evidence of Success:

The villagers of Theotangani have installed dustbins at their respective houses.

Problems Encountered:

The major problem encountered in organizing the program was motivating the people to attend the program.

Resources required:

NSS volunteers, teachers, and community people make it a success.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institutional distinctiveness lies in its efforts to maintain transparency in its financial, academic, and administrative

functions.

Transparency in Financial Administration:

The institution maintains systematic accounts of the utilization of financial resources of the college including different grants received from the government within a period. Utilization of all Government and UGC grants and assistance is certified by a reputed Chartered Accountant after due verification. Internal and external audits are carried out for all funds annually.

Transparency in Academic Functions: Information regarding the academic functions of the college is provided through the college website. Different Committees are formed for the timely and smooth implementation of all academic functions. The Admission Committee carries out the entire process of new admission under the direct supervision of the Principal. Transparency in Administrative Functions: To maintain transparency in the administrative function of the College, a system of office automation has been adopted which facilitates students' database admission process and fund management. E-mail IDs and phone numbers of the students are collected at the time of admission for notifying students of the dates of events, and examinations and filling up forms through mobile SMS.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college doesn't prepare the curriculum but strictly follows the timely completion & implementation of the curriculum prepared by the university. The IQAC, in consultation with the academic committee of the college headed by the Principal, prepares the class routine & annual academic calendar to implement the curriculum for each semester for every session effectively. IQAC monitors the academic and other activities regularly to ensure the execution of the curriculum. Teachers are encouraged to evaluate their students continuously throughout the semester by conducting unit tests and sessional examinations after the completion of 50% of the course unit to ensure learners' outcomes on the teaching-learning system. Along with these tests, the internal assessments comprising of class tests, assignments, practicals, seminar presentations, and tests of oratory skills are conducted for every subject in every semester. After examinations, evaluated answer scripts are returned to the students with necessary comments to improve their academic performances. IQAC regularly supervises and seeks students' records of attendance from HODs for every quarter to track their attendance. No students are allowed to sit in the examination unless he/she completes 70% of attendance. The marks of the internal examinations are displayed in the departmental notice board and kept in records in the respective department.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares an institutional-level academic calendar of events which includes details like the total number of working days and holidays, CIE dates, etc. Every department also prepares its department calendar which comprises seminars, Practicals,

Projects, guest lectures, workshops, field visits, and other co-curricular and extra-curricular activities. The academic calendars help faculty members to plan their respective academic and co-curricular activities. All department heads closely monitor and supervise the completion of the syllabus. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, practicals, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The questionnaire for IA is based on the revised Bloom's Taxonomy along with the scheme of evaluation by HODs and approved by IQAC. The college has an examination committee that prepares the internal assessment test timetable and appoints AOCs for timely conduction as per the schedule. Post-IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective HODs in consultation with the IQAC. Continuous evaluation and assessments are also done for laboratory courses, project work, seminars, and departmental tours.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://juriacollege.co.in/academic-calendars/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our College do not frame curriculum. The Curriculum is designed by Gauhati University, Assam which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The College only takes care to focus on these issues.

1. Environment and Sustainability: The institution took care to inculcate values related to environment and sustainability through various projects, practices and programs under various cells like NSS, NCC IIC and women cell etc. The departments also conducted similar activities.

2. Gender Equity: College organized special programs on Womens Day, Janani Suraksha, Women Safety Programme, and Guidance lecture for female students, Programme on Women Empowerment, Women Entrepreneurship, Self-Defense training for girl's students etc.

3. Human values: Beside the syllabus, the institution organized programmes to inculcate human values in students and staffs. Blood Donation Awareness Camp, Anti-drugs campaign etc. are regularly organized by our college in association with NGO.

4. Professional Ethics: Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus and certificate courses. Career Guidance and Placement Cell organized placement activities including training, development of students, aptitude test etc. on a regular basis as per the requirements of employment and being democratic citizens.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

434

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://juriacollege.co.in/wp-content/uploads/2024/04/New-Doc-04-24-2024-16.05.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1084

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A. Strategies made for slow learners:

1. Remedial Classes are conducted to improve the academic performance of the slow learners. This practice helps struggling learners improve their subject knowledge and helps them catch up with their peers.

2. Group Study System is also encouraged with the help of the advanced learners.

3. Providing peer tutorials by high-ability classmates.

4. Academic and personal counseling is given to the slow learners by the tutor, and mentors from the various departments.

5. Encouraging them to spend more time reading in libraries outside the class hours.

B. Strategies made for advanced learners by the institutions:

1. Extended library use.

2. Seminars, Webinars, Easy competitions, and Quizzes are organized.

3. Talented students are motivated to participate in extracurricular activities, exhibitions, and cultural competitions.

4. Participation by the students in in-house competitions such as

Debate, Group Discussion, Exercises, and Quiz Programmes.

5. Guidance is also given by the Career Counselling and Guidance Cell of the College for skill development in Communicative English, admission guidance for higher studies, and Placement.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1084	**27**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college aspires to make education more fruitful by motivating the students to actively participate in teaching-learning activities. Occasional guest lectures by subject experts from various disciplines and academia are organized from time to time to provide knowledge to the students beyond the prescribed syllabus.

The Career Counselling and Guidance Cell of the college takes the initiative to organize different career-related activities to enable the students to have first-hand interaction with career experts from different domains.

The Language Laboratory has been set up by the Department of Assamese and English for students to improve their language proficiency.

Teachers employ different participative learning processes like departmental student seminars, group discussions, project works, home assignments and Field works are carried out in different

parts of Assam like, the departments of Assamese, History, and Education etc. besides, subjective knowledge.

The college has adopted certain activities like NSScamps, yoga and gymnasium, cultural events, departmental wall magazines, and personality and soft skill development programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	NA

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has the following facilities:

1. Computers with well-equipped accessories with internet facilities are available in all departments.

2. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator.

3. Access to e-journal in the library.

4. A Seminar Room in an administrative building with facilities for ICT.

5. Every department has a student-teacher WhatsApp/Facebook group through which learning materials are quickly shared among students.

8. The other general ICT tools for teaching and learning processes available are as follows: Desktop and laptops, Projector, Digital cameras, Printer, Photocopier, Tablets, Web-boards, Scanners, Microphones interactive, whiteboards DVDs and CDs Flash, Matlab, Soul 2.0, Digital Camera with software, etc.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://juriacollege.co.in/wp-content/uploads/2024/05/ICT-Enabled-Tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

27

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Juria college is affiliated with Gauhati University, Assam, and follows the examination pattern of the University. GU's new guideline for the CBCS system is strictly adhered to concerning the evaluation process. There are two sessional tests conducted every year. The schedule of internal/sessional examinations is given in the institution's academic calendar which is prepared at par with the University's academic calendar. The institution's examination committee framed guidelines for appointing AOC in conducting the aforesaid examination. Following reforms have been carried out effectively for conducting CIE: Proper scheduling of the dates of internal examination, seating arrangement, hall/rooms invigilators duty list, preparing question paper for the internal examination in the prescribed pattern, scrutiny of the prepared question paper is carried out by HOD/ subject expert of the concerned department. After completion of the internal examination, the answer scripts are evaluated by the departmental

faculty and distributed to the students for correction. The faculty members submit the re-corrected scripts to the examination branch and marks are displayed on the notice board. The evaluation for theory courses is assessed in direct mode (80) covering both internal and University examinations and indirect mode (20) covers internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For transparent and time-bound internal examination /assessment, the following sequential mechanism is conducted.

1. Publication of Internal examination routine:

2. Setting of Question papers.

3. Conduct of examination as per the College Academic Calendar.

4. Declaration and display of Results on notice board.

5. Interaction with the students regarding their internal examination & assessment.

For examination of grievances issues following procedure is adopted:

1. If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student as per norms, provided that he/she applies with proper documents.

2. If any student scores lower marks and wants to improve in that subject, he/she can appear for the improvement examination.

3. The grievances of the students concerning assessment are made clear by showing his/her performance in the answer sheet.

4. The answer sheet of such a student is assessed by the faculty once again in the presence of the student. Any corrections in the

total of marks or assessment of answer books as identified by students are immediately done by the faculty members.

5. Any student who is not satisfied with the assessment may approach the HOD and can seek the opinion of another Teacher.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://juriacollege.co.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All the programmes offered by the college and the outcomes of the stated programs are available in the course syllabus. Students are additionally informed about the details of the program through the college prospectus published at the beginning of every academic session. The objectives of the courses offered by the college are addressed by the Principal of the college on the day of admission to the teachers, students, and parents, and accordingly, all the stakeholders are made aware of the goals of excellence the institution aspires to achieve. Teachers are motivated to participate in various workshops and seminars to enrich their teaching-learning and evaluation process and to develop methods of evaluation of learning outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://juriacollege.co.in/wp-content/uploads/2024/04/Course-Out-Come.pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluations are undertaken by the institution at regular intervals to measure the performance of the students and attainment of the programme outcomes and course outcomes. Following are the parameters of the evaluation of Programme outcomes and Course outcomes.

Process of Evaluation: The evaluation process of programme outcomes and course outcomes is primarily based on the direct evaluation as guided by Gauhati University. It consists of an end-of-semester examination by the university, an internal examination (Sessional) by the institution, an assignment presentation, a quiz etc.

Career & Guidance Cell: The Career & Counselling and Guidance Cell of the institute provides regular information about successful students employed in various departments.

Students Progression to Higher Studies: Attainment of Programme Outcome and Course Outcome is also evaluated by students' progression to M.A., B.Ed., LLB etc. courses in various institutions all over Assam and out side the State.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	NA

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

212

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://juriacollege.co.in/wp-content/uploads/2024/05/Students-

Satisfaction-Survey-Juria-College-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution conducted several extension activities during the year in the neighborhood community to sensitize students to social issues. Anti-drug awareness camps, Blood donation awareness, Early marriage prohibition, and Plantation drives are carried out by the students of the college in association with NSS and other NGOs.

A one-week plantation drive (Van Mahotsav) was carried out by the teachers and the students of the college at the College campus and its surroundings.

International Yoga Day is observed at the college campus organized by the NSS unit of Juria College.

Child Marriage prohibition andawareness camp was organized by the NSS unit of the college in the adopted village.

Selected students of the college were sent to participate in the Inter college youth festival organized by Gauhati University.

A cultural rally and cultural programs were organized by the students of the college during the NAAC Peer Team visit.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/Extension-Activity-Annual-Report-2022-23.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Juria College is situated in a rural area of the Nagaon district with a large campus with a total of 2.33 Acres of land in the College premises. Within the campus, the college has a 2610.76 sqm build-up area covered with 18 classrooms, Boys' and Girls' common rooms, 8 nos. of toilet blocks, an administrative block, one central library, nine departmental rooms, one psychological

laboratory, etc. The College has One ICT room with a sitting capacity of 90 students, and one seminar hall with a capacity of 300 students.

The building of library is well constructed with an RCC building with the facility of a reading area. Electrification, Computer facilities, and CCTV surveillance facilitate the library. The college has a permanent computer set up with internet connectivity for the digitalization of the library. The library provides reading facilities to the students as well as teachers with around 5000 Books of different titles for the student's needs. Apart from that, students and teachers are allowed to take books issued under certain guidelines to carry at home. The College has one girls' hostel building with a boarding capacity of 36 Girls' students at a time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/ICT-Enabled-Tools.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Juria College has adequate facilities for cultural activities, games and sports, yoga, etc. One big Indore auditorium with a capacity of 300 audiences is available, where students participate in different cultural and co-curricular activities. One big hall is available for yoga practice and performance with altogether 100 students at a time. Moreover, indoor games like table tennis, carom, and chess are played in the hall of the boys' common room. One big open field is available for outdoor games races, volleyball, basketball, cricket, etc are played within the college campus. For football and other sports, a field of the local community is available where an MoU is signed with the college authority to use whenever required by the college. Marathon and Cultural Rallies are organized by the NSS unit of the college from time to time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/SITE-MAP-LOCATION_page-0001-scaled.jpg

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NA
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.16854

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation in Juria College has been completed.Due to the lack of a permanent librarian, the process is not running smoothly. A part-time Librarian is appointed by the Management of the College.The library digitalization process is rendered to a farm under the Library Management Software Solution KOHA. e-Journals are subscribed. A good amount is spent annually on purchasing new books, journals, and newspapers. Eight nos of computers with internet facility are installed for students. A good number of students visit the library daily. One permanent library assistant and one grade-IV employee along with the Part-time Librarian render their services in the library. Separate reading desks are available for boys and girls.

Library Facilities:

Computerized issue/return and renewal facility.

Subscription of e-journals, print, and online study.

Silent study desk.

CCTV surveillance for security reinforcement.

Collection of rare books and reference books.

Reprographic facility.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	NA

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.05923

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Juria College has a full internet facility with a speed of 100 Mbps. The service provider is BSNL. The college has a deal with web solutions and all the IT facilities are updated in consultation with the farm. The college has a tie-up with ozosoft.in for maintenance and regular update of IT functions.

The College provides free wi-fi facilities for pupils and teachers. The institute has a dynamic website and web portal for online admission, notices, and information. It also has an active social media platform on Facebook. The institute uses Zoom, Google Meet, and Google Classroom for conducting online classes, webinars, conferences, etc. The entire campus of the institution is under the surveillance of the CCTV network and free Wifi facility. Adigital classroom is set up with a digital board, projector, and other equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.0843

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Juria College is situated in a rural area of the Nagaon district with a large campus with a total of 2.33 Acres of land in the College premises. Within the campus, the college has a 2610.76 sqm build-up area covered with 18 classrooms, Boys' and Girls' common rooms, 6 nos. of toilet blocks, an Administrative Block, one Central Library, nine Departmental rooms, one Psychological Laboratory, One Language Laboratory. The College has one auditorium hall, one seminar hall, one IT classroom, a Girls' hostel, a canteen and separate parking facilities for students and employees. 430 pairs of desks and benches are available in the college which facilitates around 1500 students at a time for the conduct of face-to-face classes. Cool and pure drinking water facilities, one Digi set for 24-hour electricity backup in the campus of the college. Moreover, a garden and a pond are available on the main campus of the college. Besides the above the college has a central library equipped with software Soul 2.0 Text and Reference books, Magazine and Journals, E-Books, and E-Journals under N-List. The library has also a separate reading room with scanners; computers and Xerox machines are available. The departmental libraries maintained by all departments of the college provide additional help to students and teachers in their academic pursuits. There are 18 classrooms including one smart classroom. There are boys' and girls' common rooms, and an administrative office. The college is under CCTV surveillance for 24 hours.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	*https://juriacollege.co.in/*

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1015

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1015

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	<u>https://juriacollege.co.in/</u>
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College provides facilities for the students to participate ensuring their representation in various administrative bodies, academic committees, co-curricular and extension activities for their all-round development and to intake transparent management system as mentioned below: Student's Union Body: Student' Union Body of Juria College is formed by election following the norms of Lyngdoh committee. The union holds its executive meeting once every month and adopts resolutions for various academic as well as co-curricular activities. The Body organizes various sports and events including college week, cultural programs, freshmen

social, plantation, cleanliness drive, street play, extension activities, awareness programs, sports, etc. during the year under the leadership of the President of the said Body. The Body consists of the following portfolios: 1. President 2. Vice-President 2. General Secretary 3. Assistant General Secretary 4. Magazine Secretary 5. Secretary, Debate 6. Secretary, Boys' Common Room 7.Secretary, Girls' Common Room 8. Secretary, 9. Secretary, Games & Sports 10. Secretary, Cultural Events. Moreover, an NSS unit is formed with an active cadre from the students. President of the Students Council becomes Student member of IQAC.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Juria College has a registered Alumni Association. The committee is constituted under the guidance of a senior faculty. The association provides benefits and services through which it bonds

strongly with our institution. The Alumni Association raises funds and contributes to the development of the college. The association conducts general meetings once a year and executive meetings based on the necessity to render views and suggestions for the advancement of the students and the college. The alumni association of the college is an important stakeholder of the college. Every year, the association holds meetings to reshuffle the executive members and to enrol new members. Presently the association has 150 members including some college teachers, school teachers and social workers. The association undertakes various activities like Awareness Programmes on Quality Education, Abuse of Child Marriage, Abuse of Drug Trafficking, Blood Donation programs and Health & hygiene in and outside the college campus. The Association also co-operates in holding various coaching programmes for competitive examinations etc. It also extends its help in organising Book Fairs, inter-institutional debate Quiz programmes etc. The Alumni Association of the college also works in favour of a collection of books for the Central Library of the college.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the Institution is to bring the light of education to poor and rural students who are deprived of the ambition of higher education due to their poor socio-economic background.

The mission of the institution is to develop the academic environment and to create a better atmosphere for the students.

The college has its vision and mission. To realize the mission, it works with management, teaching, and nonteaching staff wholeheartedly. The service rules followed in Juria College are enforced, controlled, and monitored by the Directorate of Higher Education Assam. The course content of the college is designed and prescribed by the affiliating university. Further, the college follows the rules mandatory for all colleges in India under the guidance of UGC. The Governing Body of the College constituted according to government norms, is the apex decision-making body regarding the college's governance. The Principal, the teaching, and nonteaching staff take care of the college's governance. Besides the Governing body, IQAC, Admission committee, Academic committee, Examination committee, The Construction Committee, Anti-ragging cell, Women's cell, Students grievance cell, Elected Students Union Body, NSS, RRC, Alumni association, etc. bodies are constituted with the approval of the Principal.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/vision-and-mission/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages the participation of students besides management personnel and the teaching and non-teaching staff through the process of decentralization and participative management. Accordingly, an elected body of the student union assists the college authority in different spheres of activity concerning the students' welfare and other issues relating to the students. Formerly, the body was headed by the principal, who was the ex-officio president of the body. But to encourage greater decentralization and participation of students, the union body of the college has been reconstituted and the president of the union body is elected by the students themselves. Moreover, the college authority also includes students' representatives in various committees and cells from time to time as per necessity and they are assigned with required authority and responsibility. The committees and cells are as follows:

Teachers Unit Affiliated to Assam College Teachers Association

Project Monitoring Unit of RUSA

Anti-Ragging Cell

Career and Guidance Cell

Grievance Redressal cell etc.

Women cell

Construction Committee

Purchase Committee

The GB gives approval and suggestions to constitute the above-mentioned internal cells and committees and introduce new programs and welfare activities in the college.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/internal-cell-2022-23/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic/perspective plan of the Institution:

The extensive goals of the strategic plan associated with Juria College are primarily committed to providing quality higher education and research facilities to the students. Specific objectives and goals of the perspective plan are:

To increase student intake capacity.

Improvement of infrastructure facilities like construction of more classrooms, digitization of library, construction of digital classrooms, etc.

Construction of playground for outdoor games and indoor sports facilities.

To strengthen the research facilities for the faculties and

motivate them to be involved in the research field for publishing research papers in reputed journals etc.

To take the initiative for the development of an eco-friendly campus

To collaborate with various organizations both in the private and public sector for field trips etc.

To encourage and depute the faculties to attend and participate in various FDPs, Orientation Programmes, Workshops, etc. so that they can update their knowledge from time to time and contribute their best towards the upliftment of the student's community and thereby leading to the overall growth and development of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/Institutional-Distinctiveness-Report-2022-23.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college has the Governing Body, Principal, Head of the Departments, Teaching and non-teaching staff, and supporting cells/ committees and departments as its essential components.

The Governing Body is at the top of the hierarchy of the

Organization and it takes the leading role in the decision-making process.

The principal as the administrative head of the institution administers the academic and administrative plans and policies with the help of different committees, units, and cells like IQAC, Examination Committee, Grievance Redressal Cell, Career Guidance Cell, Academic Committee, Admission Committee, Women's Cell, etc.

The cells and committees are formed including members from teaching and non-teaching staff, student members, and external members with a convener. The activities of the cells and committees are conducted under the guidance of the Principal and in coordination with all the stakeholders. The administrative, academic, and financial decisions are taken at appropriate levels in the hierarchy of the organizational structure. The institution follows the rules and regulations of the Directorate of Higher Education, Govt. of Assam, Gauhati University, and UGC concerning recruitment, service rules, promotion, curriculum, and management.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the Institution webpage	https://juriacollege.co.in/wp-content/uploads/2024/05/Organogram-of-Juria-College_page-0002.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has adopted some welfare measures for employees which give full job satisfaction to its employees. Plans and strategies

adopted are;

Free internet facility for the employees to study and research activities.

Canteen facility for refreshment, where quality foodstuff is supplied with marginal profit.

Parking facility for staff and guests within the campus.

Childcare leaves for women employees and other leaves as per service rules.

Maternity leave for women and Paternity leave for males as per service rule.

Curricular and co-curricular discussions were held with the Principal in the staff common room.

Separate departmental rooms with equipment and furniture.

Participation in physical activities through Yoga, participation in games, and sports.

ATM booth within the campus.

Pure drinking water and clean toilet blocks separate for male and female employees.

Other facilities like Grievance redressal by discussion,

Retirement honour and party arrangement for retired personnel.

One-time and regular staff contribution to accidental and deceased employees' families.

The college authority is strict against sexual harassment and anti-social acts.

The college authority provides study leave facilities to employees for career enhancement.

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](View_File)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college facilitates the professional growth and enrichment of employees by implementing an effective performance appraisal system. The system helps in the growth of the professional efficiency of employees in the academic and administrative

standards of the institution.

Teacher performance record: The teachers of all departments are asked to maintain an academic engagement record daily. Every class record should be kept in the Teachers Logbook supplied by IQAC to all the departments. Other details like classwork, assignments, class tests, mentoring, remedial and tutorial classes, etc. are recorded in the departmental register. The faculty members are entitled to various co-curricular activities and extension activities.

Evaluation by management: The College has an academic committee that evaluates the performance of teachers and an Academic Audit conducted with external evaluators. The audit members visit each department to evaluate the performance of teachers. They suggest corrective measures to the management.

Evaluation by students: The College maintains an effective feedback mechanism guided and monitored by IQAC.

Evaluation of non-teaching staff by management: The performance of non-teaching staff is monitored by the Principal and IQAC of the college. Daily punching attendance, duty performance, leave register, etc are maintained and monitored properly for their appraisal.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college maintains a transparent financial management system. The Governing Body gives the approval to utilize different funds and monitor the proper and effective utilization of financial resources. The institution initiates both external and internal audits for Government and Non-Government funds.

Internal audit: Juria College conducts internal audits for funds and financial transactions every year through internal auditors

from other institutions with the appointment of G.B. The college deputes social auditors having experience in the field. The auditors minutely scrutinize all the funds, cash books, money collection receipts, donations, and other government as well as non-government financial transactions and expenditures. The Audit team submits audit reports depicting the financial status of the institution.

Chartered Accountants Audit: The College has as many as 18 nos. of accounts for different funding sources. Audit of all accounts is audited by Chartered accountants after some time. UDA cum Accountants keep all the transactional reports and produce them for the audit team.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/wp-content/uploads/2024/05/Internal-Audit-Statement-2022-23-.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds in the institution is done both from internal and external sources.

The internal sources of fund mobilization in the college are:

1. Fees collected at the time of admission under different heads like Admission fees, building maintenance, common room, cultural, development, faculty improvement, ID card, library, NSS, poor fund, festival, and Tuition fees. 30% of the tuition fees are utilized by the institution and the rest has to be submitted to the government.

The External sources of fund mobilization are:

1. Salary Grant: The College receives a salary grant from the State government.

2. UGC Grants: Grants are received from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources, and Research

3. The college generates revenue from the lease of ponds and cultivating land. The financial decisions are taken by the Governing Body and the Principal of the college is the DDO. The management of funds for different developmental works is done through the Purchasing Committee and the Construction Committee of the College.

File Description	Documents
Paste link for additional information	https://juriacollege.co.in/internal-audit-statement-2022-23/
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Juria College was formed in 2014 with all seven criteria to improve the quality of the teaching-learning process. Since its inception, IQAC has played the role of a key agency for the maintenance of quality academic services. The main focus of the IQAC includes the following:

Implementation of curricular and co-curricular activities more effectively.

Framing the quality strategies for the achievement of objectives.

Encourage different stakeholders to create an academic environment in the campus.

Conducting seminars, webinars, and workshops.

To keep surveillance into the outreach activities of departments.

Faculties are encouraged to use ICT tools in teaching.

E-learning resources are encouraged to use.

Programs are organized to enhance professional efficiency.

Initiating quality improvement for accreditation and ranking by NAAC.

Faculty development programs are carried out.

Initiating activities for the Best practices of the institution.

Encouragement of community participation.

Collect feedback from different stakeholders and take follow-up actions.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is always committed to evaluating the internal quality of the student through various practices and activities.

Feedback from stakeholders is taken from time to time.

Activities through various cells have been organized.

The IQAC of the college has facilitated the teaching-learning reforms by implementing mentoring and remedial classes.

After performing the mentoring activities, the teachers have taken remedial classes to identify their areas of weaknesses.

Special attention is given to advanced learners and slow learners by seeing their performances.

Under the supervision of teachers, IQAC arranges education tours for students.

Seminars, symposiums, and workshops are conducted by IQAC for the evaluation of students' performances.

Parent-teacher meets are conducted by IQAC for better performance of the students.

Online and digital classes are conducted for students to encourage students.

Free coaching facilities are provided under the career counselling cell of IQAC for competitive examinations.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | C. Any 2 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://juriacollege.co.in/report-2023-24/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Seminar on Women Empowerment (2022), and Awareness Programme on Women Education (2022) are organized by the institution. The institution celebrates Matribhasa Divas to grow respect and sensitivity for the country's regional languages. The institution conducts a Communal Harmony Campaign and distributes stickers provided by the NFCH among the students and staff. The institution organizes a cultural rally every year. The institution maintains a zero-tolerance policy against sexual harassment, ragging, racial issues, and gender discrimination. The institution takes necessary measures in this regard. The college campus is fully protected by brick walls. The college has installed 16 CCTV cameras including 4 inside the Library which are operational 24 hours a day. The institution has formed an Anti-ragging Cell, Sexual Harassment Cell, and Women's Cell which are fully functional and committed to zero tolerance against ragging, sexual harassment, and gender discrimination. The institution has accommodated separate common rooms for male and female students with sufficient numbers of seating arrangements. The female common room has an attached toilet. A permanent building with an attached toilet is constructed for the male common room. The institution's library provides separate reading space for male and female students and a separate space for the teachers.

File Description	Documents
Annual gender sensitization action plan	https://juriacollege.co.in/gender-sensitization-action-plan/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://juriacollege.co.in/wp-content/uploads/2024/06/Specific-Facilities-for-Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As regard Solid Waste Management and Waste Recycling, every department of Juria College as well as the administrative office create some waste and dumped in small eco-friendly waste bins located in the department. Each building has several dustbins placed from where housekeeping staff take the waste. College discourages the use of plastic; particularly single-use plastics on campus. Itproduces a lot of paper waste. Paper wastes from Academic Blocks, Library, and Administrative offices are disposed of through vendors. The wastes are properly stacked in designated places and later disposed of through vendors for proper waste management. As far as E-waste Management is concerned Juria College has an efficient mechanism to dispose of E-waste generated from various sources like computer laboratory, Academic and Administrative Offices and it replaces old equipment with new ones.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	NA
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit — **B. Any 3 of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File]
Certification by the auditing agency	[View File]
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]
Policy documents and information brochures on the support to be provided	[View File]
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution takes the initiative to provide an inclusive

environment on campus. The students and staff are from various cultural diversities. The institution organizes a cultural rally every year where different cultures are displayed. The institution celebrates Matribhasa Divas to grow respect and sensitivity for the regional languages of the country. The institution conducts a Communal Harmony Campaign and distributes stickers provided by the NFCH among the students as well as staff. The institution celebrates Basanta Utsav, International Mother Tongue Day, Lachit Diwas, Rashtriya Ekta Diwas, and Saraswati Puja to boost tolerance and harmony in the community. The institution plans and organizes appropriate activities to sensitize students and employees to the constitutional obligations: values, rights, duties, and responsibilities of citizens. The following are the initiatives in this regard:

Display board: The institution has installed display boards of Fundamental Duties, Fundamental Rights, and the Preamble of the Constitution in the Department of Political Science.

Celebration of National Days: The Institution is committed to infusing respect for the Nation,

Plogging Drive on Swahid Diwas: The institution organized the Plogging Drive on 23rd March to infuse respect for the freedom fighters who were martyred during the freedom struggles.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution plans and organizes appropriate activities to sensitize students and employees to the constitutional obligations: values, rights, duties, and responsibilities of citizens. The following are the initiatives in this regard:

Display board: The institution has installed display boards of Fundamental Duties, Fundamental Rights, and the Preamble of the Constitution in the Department of Political Science.

Celebration of National Days: The Institution is committed to infusing respect for the Nation, National Flag, National Anthem, the Constitution of the Nation, and National heroes who have sacrificed their time and life for the freedom of the nation.

The institution celebrates Republic Day, Constitution Day on the 26th of November, National Day of Patriotism on the 23rd of January, Independence Day, National Unity Day, Rashtriya Ekta Diwas, and Gandhi Jayanti every year. Celebration of these days is a major initiative to boost sensitivity to protect the rights and duties of the citizens along with the fundamental goals of the constitution.

The institution in association with the Department of Political Science celebrates Dandi March on the 12th of March every year to boost respect for the Father of the Nation, Mahatma Gandhi.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates all the national festivals as well as the Birth and Death anniversaries of our national leaders and great personalities of our state. Independence Day and Republic Day are celebrated in great Zeal. The students are motivated to develop a spirit of nationalism and contribute towards the development of their society and nation at large.

Birth anniversaries of National leaders like Mahatma Gandhi (Gandhi Jayanti) and Sardar Vallabhbhai Bhai Patel (Rashtriya Ekta Divas) are observed in the college. Similarly, a few regional significant days like Shilpi Divas, Rabha Divas, Chilarai Divas, Birth anniversary of Bharat Ratna Dr. Bhupen Hazarika and Lachit Divas Commemorating the famous personalities of Assam from different fields are also celebrated in the college regularly. International Women's Day has been celebrated by the Women's Cell.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Awareness Programme on Prevention of Child Marriage

Objectives of the Practice:

To increase awareness and to provide knowledge of the different consequences of child marriage among the people of nearby villages.

The Context:

End child marriage by 2030.

The Practice:

Juria College organized an awareness programme on the Prevention of Child Marriage at Dakhin Teliapather LP School.

Evidence of Success:

The villagers of the area were convinced not to continue the harmful practice anymore.

Problems encountered:

No problems arose during the successful implementation of the programme.

Resource Required:

NSS volunteers and NGO workers.

2. Cleanliness Drive.

Objectives of the Practice:

To create awareness among the students and neighboring areas on cleanliness.

Context of the practice:

A clean and green environment is a basic ideology in sustainable

development.

The Practice:

The NSS Unit of Juria College organizes a day's practical drive for cleanliness in nearby areas of the college.

Evidence of Success:

The villagers of Theotangani have installed dustbins at their respective houses.

Problems Encountered:

The major problem encountered in organizing the program was motivating the people to attend the program.

Resources required:

NSS volunteers, teachers, and community people make it a success.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institutional distinctiveness lies in its efforts to maintain transparency in its financial, academic, and administrative functions.

Transparency in Financial Administration:

The institution maintains systematic accounts of the utilization of financial resources of the college including different grants received from the government within a period. Utilization of all Government and UGC grants and assistance is certified by a reputed Chartered Accountant after due verification. Internal and external audits are carried out for all funds annually.

Transparency in Academic Functions: Information regarding the academic functions of the college is provided through the college website. Different Committees are formed for the timely and smooth implementation of all academic functions. The Admission Committee carries out the entire process of new admission under the direct supervision of the Principal. Transparency in Administrative Functions: To maintain transparency in the administrative function of the College, a system of office automation has been adopted which facilitates students' database admission process and fund management. E-mail IDs and phone numbers of the students are collected at the time of admission for notifying students of the dates of events, and examinations and filling up forms through mobile SMS.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. A massive Career Counselling drive will be initiated covering a maximum number of students.

2. Staff Orientation Programmes will be organized.

3. More Skill Based Courses will be introduced.

4. E-governance will be introduced in the Institution.

5. Target to make a pollution-free and plastic-free campus.

6. To increase the number of ICT-enabled class rooms.

7. To increase library facilities.

8. More student-oriented development activities are to be conducted for life skill/soft skill/gender sensitization etc.

9. Industry visits/field trips/educational trips for experimental learning will be enhanced.

10. National and International Seminars/conferences/workshops/FDP are to be organized by the Institution.

11. To enhance the participation of students in college competitions.

12. More facilities for girls' students will be provided to be involved in skill enhancement in cutting, knitting, weaving, and nursing training.