



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

JURIA COLLEGE

VILL- NAGABANDHA P.O. FAKULI PATHER DIST. NAGAON (ASSAM)

PIN-782124

782124

www.juriacollege.edu.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Juria College was established in 1989 at Singia Bazar with the effort of some noted social workers and educationists of the locality. The college is situated in a rural area at a distance of 12 km to the northern side of Nagaon town. Starting with an enrolment of only 18 students (12 girls and 6 boys) has bloomed to an enrolment of nearly 1200 students in the current academic year in a single stream of Arts. The college is affiliated with Gauhati University for Degree Honours and Regular courses of as many as 9 departments. The college was provincialized by the Government of Assam w.e.f. 01-01-2013.

Vision

The college aims to unfold the latent talents of poor downtrodden rural students. To foster Gender equity and up bring the female sect is the motto of establishing the college. A co-education institution, Juria College is basically three years Degree College.

Vision-

- The vision of the Institution is to bring the light of education to poor and rural students who are deprived of the ambition of higher education due to their poor socio-economic background.

Mission

- To develop the academic environment and to create a better atmosphere for the students.
- To foster democratic values, and preserve the socio-cultural identities of Assamese society.
- To encourage girls' students for higher education and employability.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Juria College is a well-structured and well-equipped institution in a rural area where the enrolment is satisfactory in a single stream of the contemporary colleges of Nagaon.
- The end-semester result of the college is satisfactory and remains above average for Gauhati University.
- Women's empowerment and a sense of social responsibility inculcating through this institution.
- The beautiful college campus with a girls' hostel facility and the aquatic environment with greeneries attracts everyone.

Institutional Weakness

- Due to locational disadvantage, the college faces difficulties collaborating with big farms and institutions to carry out career-oriented opportunities.
- Although the Alumni Association is a part of the developmental activities of the college, its financial support is still very weak.
- Limited financial opportunity for running seminars, conferences, workshops, etc.
- Poor library facility with an insufficient collection of books, yet to avail knowledge network and INFLIBNET, digitalization, etc.
- Shortage of skilled staff is another weakness in carrying out skill-based activities.

Institutional Opportunity

- A healthy hygienic atmosphere and beautiful geographical location give the opportunity for positive thinking.
- Most of the students come from a rural background; the college provides the forward linkage for the up gradation of the students.
- Locational uniqueness provides an opportunity to develop the identity of the institution as a unique center of excellence.

Institutional Challenge

- The increasing demand for skill-based and vocational courses acts as a threat to the college.
- The growth of private institutions is a challenge for the institution which is sitting alone with limited facilities.
- Due to more female enrolment, controlling of dropout rate is a big challenge for the institution.
- Due to increasing un-employability, uneducated parents and guardians show an indifferent attitude toward higher education of students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Juria College, Juria, Nagaon (Assam) is affiliated with Gauhati University and hence the curriculum followed by the college is designed by the University. An intricate pattern is adopted in the planning and implementation of the curriculum. The institution is not at liberty to design the curriculum for the Undergraduate courses, though the college adopts different procedures to implement the curriculum within the stipulated time. For

enhancing the skill development and employability of the students under the curriculum Skill Enhancement Courses are taught. The institution caters to inculcating moral values among the students by imparting additional inputs like yoga, meditation, moral ethics, etc. Measures are also adopted to create a positive civic sense among the students. To make the curriculum more interesting and effective, field trips and excursions are held regularly by the concerned departments.

The college offered different value-added courses and enrich the programme for the holistic development of the students. Moral and ethical values are imparted through classroom teaching in subjects like Education, Political Science, History, Language, and literature as the syllabus contains such issues along with different co-curricular aspects.

The college is sensitive to cross-cutting social issues and makes every effort to sensitize the students by periodically organizing seminars, and extension lectures on gender equality, current social issues, etc. The college makes arrangements for field trips, case studies, surveys, group discussions, excursions, etc for experimental learning of the students.

The students, teachers, alumni, employees, and parents are also very much involved in the process of proper implementation of the course curriculum through their feedback efforts. Based on students' feedback on the curriculum it is seen that although in the initial years, the students were dissatisfied with the implementation of CBCS due to a shortage of prescribed books, now they are familiar with the courses.

Teaching-learning and Evaluation

The Teaching, Learning, and Evaluation cell is the most important cell of the college. It tries to cater to the various needs of the students during the academic process. It takes specific strategies to improve the slow learners and to encourage the advanced learners. The college practices an effective teaching-learning process that strives to motivate and engage all the students in the entire process. It also includes problem-solving methodologies in the teaching programs which help a student to understand a problem and to reach a solution.

Various curricular and co-curricular activities in the college help the learners with their exposure to different fields. The academic cell of the college mentor and monitor all the students. The quality of the teaching-learning process is monitored by the IQAC of the college.

The respective mentors of the students provide personal as well as professional counseling to the students for their all-round development. The college has introduced a number of innovative methods in teaching-learning like an introduction to the "Earn while you learn" program, display of "Thought for the day", holding of interaction programs, and Inter College Faculty Exchange, etc. All the results of the internal examination are displayed on the departmental notice board so that students can raise any grievances related to the evaluation and get them resolved. In case of any grievance related to external examination, the college provides all sorts of assistance and guidance for its redress. At present, the college has 27 full-time teachers among them 5 tutor teachers out of which 25% of teachers use ICT for effective teaching. Internal assessments of the students are carried out in a transparent way. Results of all sessional examinations, assignment marks, and other performances encourage learners to sequential and regular learning.

Research, Innovations and Extension

The Research and Extension Cell of IQAC was established along with the establishment of IQAC in Juria College for mentoring the research and other extension activities in Juria College. In the case of research, Juria College had already completed some projects beyond the tenure of the last five years and one major project from the Department of Biotechnology, Govt of India, was completed in the session 2018-19. A total of 10 seminars, 9 workshops, and one symposium were completed by various departments of Juria College during the last five years. The teachers of Juria College have already written 4 books and 7 Book chapters in different edited volumes during the period of the last five years. Three awards were received by Juria College, one by the Principal and the other by Nuruz Zaman Zakir Hussain for extension activities during the last five years. Another award on Digital Financial Literacy Campaign to Jakaria Md. K.A. Hassan by the then Human Resource Minister, Govt. of India. Juria college had performed tremendous work towards the extension activities in the neighboring community for sensitizing the students and the public to social issues such as awareness for AIDS, COVID-19, women empowerment, Swachha Bharat Aviyan, Gender issues, Disaster management, Training for Digital payment system, Family planning, etc. Vaccination camps were organized by Juria College for COVID-19 vaccination in association with local Hospitals. Most of the extension activities are performed by the NSS unit of Juria College along with the different departments and Cells of Juria College.

The NSS unit of Juria College played a significant role in sensitizing the people of the local community during the last COVID pandemic.

Infrastructure and Learning Resources

Juria College is located in rural surroundings with a large campus. The campus occupied 13 bighas of land with a 27000 sq ft build-up area and a playground.

The College library is centrally used by college students and teachers. The building of library is well constructed with an RCC building with the facility of a reading area. The library is facilitated by electrification, Computer facilities, and CCTV surveillance. The college has already purchased computers for the digitalization of the library. Above that, a separate library building is under construction with three storied RCC buildings estimated to cover a full digitalized system.

The library provides reading facilities to the students in the library with around 5000 Books of different titles for the student's needs. Apart from that students and teachers are allowed to take books issued under certain guidelines to carry at home. There are 30 nos. of bookshelves in the library with 4799 nos. of books, 13 Journals, 2 e-journals, 5 news periodicals, and 4 daily newspapers. For study purposes 4nos. (7ft X4ft) reading tables and 32 nos. chairs are available.

The College has one girls' hostel building with a boarding capacity of 36 Girls students at a time. Other than these the college has one administrative Assam Type building, and an open ground along with the facilities of Sanitation, a Canteen, drinking water, and parking facilities. The premise is fully electrified with additional facilities of 2 nos of generators.

Student Support and Progression

Having a good number of enrolments, Juria college always gives preference to poor and needy students with

financial support. Most of the students of the College take benefit from government scholarships, apart from the scholarship provided by the government. The College has been providing free admission to students belonging to the BPL category. The poor but meritorious students are provided with financial and other logistical aid like books in addition to the government schemes through Student Poor Fund.

Teachers provide counselling through a student mentoring system. Moreover, there is an active Career Counselling Cell to guide the students in career-related issues. It also provides coaching for competitive examinations and makes provision for vocational training. The College organizes tutorial classes to appear in various competitive examinations. Various students of the College go for higher studies and also qualify in various competitive examinations and are placed in government and private sectors.

The College facilitates for ICT enable classes, life skills like Tailoring, Yoga camp, Celebration of International Yoga Day, and awareness of health and hygiene. which have been organized regularly.

The college conducts programmes on computer applications and communication skills. The language laboratory of the college is used for holding the linguistic skill of the students. The college has a Grievance Redressal Cell and a Gender Sensitization Committee Against Sexual Harassment.

The College has maintained a standard mechanism for the timely redressal of grievances and maintains zero tolerance. There has never been any complaint against ragging to date. Minor cases of sexual harassment have been settled by the Sexual Harassment Redressal Cell. The whole campus of the College is under CCTV surveillance.

To maintain the physical fitness of the student various sports equipment are available. Students are encouraged to participate in extra-curricular activities. The College has an NSS unit that helps to build leadership qualities among students. The College has an active and registered Alumni Association.

Governance, Leadership and Management

The college has a full-fledged Governing Body with the Principal of the college as the secretary, who take all decisions of the management of the institution. Besides this, the Academic cell, Admission cell, Examination committee, Anti-ragging cell, Women's cell, Students grievance cell, NSS, Students Union Body, Alumni Association, etc. work independently in respective fields.

Juria College has been trying its best to optimum utilization of its land resource to provide and develop infrastructure and learning resources for the teaching-learning program keeping in view the increased number of students over the years, the old building has developed into a multistoried and two more buildings have been developing vertically utilizing the grants received from various sources. At present, the college has 18 classrooms, 1 laboratory, 1 central library, and 5 departmental rooms for providing teaching learning to the students. The college has been trying its best to expand the land resource by utilizing its surplus fund in several heads. The college is trying its best to provide maximum facility to the students and for the growth of academic pursuits by utilizing its optimum resources. At present, the college provides students' common room (Boys and Girls), Student's Union office, a Seminar hall, Auditorium, Toilet blocks, a drinking water facility, etc. Electric lines with a 63 KVA transformer are set up for power supply. To combat the load shedding a total no. of 2 generators of 10.5 KVA in total have been installed inside the college campus and also a solar lamp of 25 watts is available on the campus. The college has a central library with a comprehensive number of collections of nearly 5000 books on different subjects, encyclopedias, current journals, magazines, rare collections, etc.

The college takes utmost precautions to make internal assessments transparent and robust. The two sessional examinations are conducted centrally. The marks of the internal evaluation are displayed by each department keeping in view the need of the hour. The college campus is under the surveillance of CCTV cameras fitted in different directions and the administration is monitored by the CCTV cameras.

Institutional Values and Best Practices

The institution has its own mission and vision which it always tries to realize. The institution adheres to its values by implementing curricular and extra-curricular activities. Ethics and morality contents of the curriculum of different subjects help students to become responsible human beings.

The institution conducts many programs besides traditional teachings like Seminars, Workshops, Community activities, and Awareness camps on health hygiene and sanitation to inculcate a feeling of responsibility. Students' participation in the activities and programs of NSS, RRC, Yoga & Meditation, Games and sports, Cultural events, Thought of the day, etc. help in blooming a healthy personality of the young mind.

The institution maintains a zero-tolerance policy against sexual harassment, ragging, racial issues, and gender discrimination. The institution takes necessary measures in this regard. The college campus is fully protected by brick walls and under CC camera surveillance.

The institution holds awareness programs in regard to gender equity among students. Moreover, Workshops on Women's Empowerment, Girl Child Day observation, Workshop on Women and Child Care, Workshop on International Women's Day, Workshop on Women's Health, Seminar on Women Empowerment, and Awareness Programs on Women's Education are also organized by the institution.

The institution is committed to maintaining a clean and green campus. Students are prompted to use bicycles or battery-operated vehicles. The campus is well-landscaped with trees and plants. Eco-friendly dustbins are installed to keep the campus clean. A complete ban is imposed on plastic if not unavoidable. Wall writings and posters have been used for awareness. The institution has organized plantations and several other programs outside the campus to aware the local people. The institution has undertaken a Green audit and an Energy audit inside the campus.

The institution carries out some practices every year for the benefit of the students as well as society. the institution carries out practices like COVID Care Program, Career Counselling Program, Examination Writing Skill Development Program, etc.

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|--|
| Name | JURIA COLLEGE |
| Address | Vill- Nagabandha P.O. Fakuli Pather Dist. Nagaon (Assam) PIN-782124 |
| City | Nagaon |
| State | Assam |
| Pin | 782124 |
| Website | www.juriacollege.edu.in |

| Contacts for Communication | | | | | |
|----------------------------|--------------|-------------------------|------------|-----|----------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | Hasmot Ali | 03672-295602 | 9854240175 | - | juriacollege1989@gmail.com |
| IQAC / CIQA coordinator | Muktar Hasan | 03672-295601 | 7002073485 | - | iqacjuriacollege@gmail.com |

| Status of the Institution | |
|---------------------------|------------|
| Institution Status | Government |

| Type of Institution | |
|---------------------|--------------|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details | |
|-----------------------|--|
| | |

| State | University name | Document |
|-------|--------------------|-------------------------------|
| Assam | Gauhati University | View Document |

| Details of UGC recognition | | |
|----------------------------|------------|-------------------------------|
| Under Section | Date | View Document |
| 2f of UGC | 21-12-2013 | View Document |
| 12B of UGC | 21-12-2013 | View Document |

| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
|---|---|--------------------------------|--------------------|---------|
| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents | | | | |

| Recognitions | |
|---|----|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|-----------------------------|---|-----------|----------------------|--------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | Vill- Nagabandha P.O. Fakuli Pather Dist. Nagaon (Assam) PIN-782124 | Rural | 2.33 | 2610.76 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|---|---------------------------------|---------------------------|----------------------------|------------------------------|----------------------------|--------------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BA,Tdc Arts | 36 | H.S. | Assamese | 50 | 5 |
| UG | BA,Tdc Arts | 36 | H.S. | Hindi,Assamese | 60 | 35 |
| UG | BA,Tdc Arts | 36 | H.S. | Assamese | 60 | 46 |
| UG | BA,Tdc Arts | 36 | H.S. | Assamese | 60 | 45 |
| UG | BA,Tdc Arts | 36 | H.S. | Assamese | 300 | 172 |
| UG | BA,Tdc Arts | 36 | H.S. | Assamese | 50 | 17 |
| UG | BA,Tdc Arts | 36 | H.S. | Assamese | 60 | 41 |

Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | | |
|---|------------------|--------|--------|-------|----------------------------|--------|--------|-------|----------------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 0 | | | | 0 | | | | 18 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 14 | 4 | 0 | 18 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 9 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 4 | 0 | 9 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 12 |
| Recruited | 11 | 1 | 0 | 12 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 2 | 0 | 6 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 3 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 12 | 6 | 0 | 18 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | | |
|------------------------------|------------------|---------------|---------------|----------------------------|---------------|---------------|----------------------------|---------------|---------------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | | |
|---|-------------|---|---------------|---|--------------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | | Female | | Total |
| | | | | | |
| | 0 | 0 | 0 | 0 | 0 |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|------------------|--------|--|-----------------------------------|---------------------|-------------------------|--------------|
| UG | Male | 343 | 0 | 0 | 0 | 343 |
| | Female | 680 | 0 | 0 | 0 | 680 |
| | Others | 0 | 0 | 0 | 0 | 0 |

| Provide the Following Details of Students admitted to the College During the last four Academic Years | | | | | |
|--|--------|---------------|---------------|---------------|---------------|
| Category | | Year 1 | Year 2 | Year 3 | Year 4 |
| SC | Male | 5 | 2 | 8 | 4 |
| | Female | 8 | 5 | 8 | 8 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 3 | 5 | 6 | 3 |
| | Female | 3 | 1 | 10 | 4 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 1 | 0 | 2 | 3 |
| | Female | 3 | 1 | 0 | 4 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 370 | 372 | 301 | 372 |
| | Female | 733 | 700 | 699 | 891 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 1126 | 1086 | 1034 | 1289 |

Institutional preparedness for NEP

| | |
|---|---|
| 1. Multidisciplinary/interdisciplinary: | Juria college is prepared to face changes in the education system by NEP-2020. The institution continuously tries to improve the quality of higher education among rural, poor, and socio-economically backward groups of students. The stress is given to liberal value-based education, environmental education, project work, fieldwork, and experimental education. the college is ready to upgrade the existing single stream to multi-disciplinary courses. |
| 2. Academic bank of credits (ABC): | The college has registered in Digilocker for NAD, but the college name is not found in the NAD portal. The college has planned to register all its beneficiaries under the Academic Bank of Credit. |

| | |
|--|--|
| 3. Skill development: | The college has planned to introduce skill-oriented and job-oriented courses like B.Voc. courses in PGDCA, Spoken English, Dress Design and Tailoring, Modern Farming Technology, Banking and Financial Services, etc. to serve the needs of students. Students of any department are free to choose their Skill courses according to their choice. these courses may produce better opportunities for employability for students. |
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | Given the better integration of the Indian Knowledge system, the students are taught both in English and Assamese language. The college is planning more orientation to the faculties for effective teaching in both languages. The college is striving to preserve the traditional culture like Bihu, Zikir-zari, Folk songs, dances, etc. Moreover, the faculties of the college constantly advise their students to undergo different online courses and coaching conducted under MOOC, edX, Coursera, etc. |
| 5. Focus on Outcome based education (OBE): | For outcome-based education, along with traditional courses liberal education, value-based education, environmental education, Project and fieldwork, and experimental learning are taught. To meet the need of NEP, the college has planned to implement inter-disciplinary and inter-departmental programs focussing on outcome-based education. |
| 6. Distance education/online education: | The college is planning to introduce more distance learning programs. The college has already a study center of IDOL(Institute of Distance and Open Learning) in UG courses under Gauhati University. During the period of the COVID pandemic, faculties took classes online mode. The college has added various technological tools ICT classrooms, Internet service with wi-fi, Projector, etc. to encourage students to online teaching. |

Institutional Initiatives for Electoral Literacy

| | |
|--|---|
| 1. Whether Electoral Literacy Club (ELC) has been set up in the College? | The college has set up Electoral Literacy Club. It has the objective of making its members more aware of their political rights and responsibilities, which includes voting in elections. It conducts mock polling activities to give the students experience-based |
|--|---|

| | |
|---|---|
| | <p>learning about how elections work. The group also holds poster presentations, debates, mock parliaments, elocution competitions, essay writing classes, and other programs that help teach students about electoral procedures.</p> |
| <p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p> | <p>The Electoral Literacy Club is constituted of faculty members and selective students of the college. The Institution has the ELC functional with the following office bearers 1. Abdur Rahman (Asst. Professor) ELC Campus Ambassador 2. Badrul Alam (Asst. Professor) ELC Convener 3. Muzammil Hussain (Asst. Professor) Addl. Convener 4. Dr. Saiful Islam (Asst. Professor) Addl. Convener 5. Sahiba Wasim (Asst. Professor) Addl. Convener 6. Ekramul Hoque (BA 5th Sem Student) Student Representative 7. Rajkumar Baruah (BA 1st Sem Student) Student Representative 8. Sumima Begum (BA 5th Sem Student) Student Representative 9. Elias Ahmed (BA 3rd Sem Student) Student Representative 10. Sabbir Ahmed (BA 1st Sem Student) Student Representative 11. Kabir Ahmed (BA 5th Sem Student) Student Representative The ELCs are functional and work with the objective preset by the institution.</p> |
| <p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p> | <p>The college conducts awareness programs on electoral literacy in association with District administration from time to time. Innovative programs and initiatives undertaken by the ELCs include 1. Voluntary contribution by students in electoral processes, such as voter registration of students and communities where they come from, assists with the conduct of elections, voter awareness campaigns, and promotion of ethical voting. 2. Arranged an online awareness program on 03/01/22 during the COVID-19 pandemic 3. Our students participate in Voter Awareness Campaigns aimed at informing the public about the voting process and voter registration. They also run workshops to educate faculty and students about voting, electoral processes, and related matters. 4. The College takes initiatives that are socially relevant to electoral-related issues, especially awareness drives, and publications highlighting their contribution to advancing democratic values and participation in electoral processes. i) To inform people about the importance of their vote and help them exercise their right to self-determination in an ethical manner, ii) To develop a culture of electoral participation and</p> |

| | |
|---|--|
| | <p>make sure that no one is left behind by not voting. 5. ELCs and the College have taken several steps to ensure that students above 18 years who are yet to be enrolled as voters in the electoral roll are informed about their voting rights. These include holding mock polls and mock parliaments, providing handouts and posters on voting procedures, arranging debates with political parties and candidates, conducting poster presentations, essay writing, and so on.</p> |
| <p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p> | <p>Social surveys and awareness camps were conducted by the ELC. ELCs and the College have taken several steps to ensure that students above 18 years who are yet to be enrolled as voters in the electoral roll are informed about their voting rights. These include holding mock polls and mock parliaments, providing handouts and posters on voting procedures, arranging debates with political parties and candidates, conducting poster presentations, essay writing, and so on.</p> |
| <p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p> | <p>Students are aware and encouraged by the ELC with the help of The Booth Level Officers (BLO) and Election Officers of the area. ELCs and the College have taken several steps to ensure that students above 18 years who are yet to be enrolled as voters in the electoral roll are informed about their voting rights. These include holding mock polls and mock parliaments, providing handouts and posters on voting procedures, arranging debates with political parties and candidates, conducting poster presentations, essay writing, and so on.</p> |

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 1126 | 1086 | 1034 | 1289 | 1242 |

| File Description | Document |
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| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 27

| File Description | Document |
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| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

2.2

Number of teaching staff / full time teachers year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 27 | 27 | 28 | 28 | 29 |

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|----------|----------|----------|----------|----------|
| 42.33021 | 17.36174 | 34.71180 | 76.55387 | 67.72383 |

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Juria College is a single-stream college under Gauhati University. The college prepares the academic calendar by following the academic calendar of the affiliating university. The entire course curriculum is prepared by the university. The college makes planning for implementation for the same. For effective delivery of curriculum the planning and documentation are done accordingly:

Academic Committee- An academic committee is constituted comprising the Principal as Chairman and Head of the Departments (HoDs). The committee decides about different academic and non-academic programs carried out in the college for the entire semester. The HoDs circulate the decision and prepare for their activation.

1. **Admission Prospectus-** Academicians of the college prepare a prospectus showing the institution's vision, mission, and objectives. Courses on offer, staff strength, intake capacity and admission procedure all are clearly depicted in the college prospectus.
2. **Online portal-** The admission process is carried out online through the admission portal of Juria College. All activities of the college are shown in the portal.
3. **Departmental Planning-** For effective curriculum delivery all HoDs prepare a Departmental activity calendar, distribution of syllabus, preparation of lesson plans, and monthly planning for the semester.
4. **Internal Evaluation-** All the departments are involved in the internal evaluation system. For constant evaluation class tests, assignments, and sessional examinations are conducted for each semester.
5. **Teachers' Logbook-** All teachers prepare a logbook or daily class diary in which the courses taught each day is documented.
6. **Remedial and tutorial classes-** For advanced and slow learners tutorial and remedial classes are conducted in addition to the regular classes in all departments. The students are constantly prepared for class tests.
7. **Students' feedback** is collected by the departments during the last part of the semester. After analyzing the feedback remedial measures are taken.

(Documents- Academic Calendar, Prospectus, Academic and Admission Committee Resolutions, Students Feedback, etc.)

| | |
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| File Description | Document |
| Provide Link for Additional information | View Document |

1.2 Academic Flexibility

| | |
|--|-------------------------------|
| 1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years | |
| Response: 0 | |
| File Description | Document |
| Institutional data in the prescribed format | View Document |

| | | | | |
|---|-------------------------------|---------|---------|---------|
| 1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years | | | | |
| Response: 0 | | | | |
| 1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years | | | | |
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 0 | 0 | 0 | 0 | 0 |
| File Description | Document | | | |
| Institutional data in the prescribed format | View Document | | | |

1.3 Curriculum Enrichment

| |
|---|
| 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum |
| Response: |
| <p>Juria college always coheres to its mission and vision of empowering women folk. The need for the overall development of women has never been overlooked while imparting education. With this aim in view, an attempt has been made to cater to the issues of gender, environment, and sustainability.</p> <p>As the institution has adopted the curriculum designed by the affiliating university, any modification is not allowed in the curriculum. There is sufficient scope to discharge the issues like Environment, Gender, Human Rights, etc. The institution has a Women's Cell where problems are discussed. To enrich the students' experience guest lecturers are invited from other institutions. Teachers prepare ICT content on</p> |

global issues like climate change, population explosion, gender equality, etc.

- Moral and ethical values are imparted through classroom teaching in subjects like Assamese, Education, Hindi, Political Science, History, etc. as the syllabus contains such issues. Freshers' Social, Annual College Week, and other events are organized from time to time.
- Birth and death anniversaries of great leaders and freedom fighters are observed in the institution.
- Ban imposed on smoking and chewing gutkha on the college premises.
- Ragging-free Campus – No Case of ragging has been reported. The anti-Ragging committee has been constituted for this purpose.
- Communication skills are considered to be vital for students for better career options. The college encourages students to participate in Functional English, a career-oriented course.
- The NSS unit carries out Community Awareness Programmes. The college has a Red Ribbon Club for AIDS awareness.

The college tries to ensure the holistic development of the students with its limited capacity.

| File Description | Document |
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1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 24.87

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 280

| File Description | Document |
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| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

| File Description | Document |
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| Upload supporting document | View Document |

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 79.14

2.1.1.1 Number of students admitted year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 1126 | 1086 | 1034 | 1289 | 1242 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 1500 | 1500 | 1500 | 1400 | 1400 |

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 4.03

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 23 | 14 | 34 | 26 | 17 |

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 552 | 532 | 506 | 631 | 608 |

| File Description | Document |
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| Institutional data in the prescribed format | View Document |

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 41.7

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Experimental Learning-

For enhancing student-centric learning and facilitating learners, practical and experimental learning is essential. For this experimental learning, the department of Education of the college organizes practical classes in a laboratory room by which students are able to perform experiments individually.

Departments of Assamese, Classics, History and Education undertake project work, and field survey which helps them to obtain first-hand information on the specific topic of the curriculum.

The reports prepared by students from the surveys help them to gather information and practical knowledge through experimental learning.

The students of Economics, Political Science and Education conduct a socio-economic survey in neighbouring areas and prepare a report which acts as a part of experimental learning.

Perspective Learning-

Seminars and group discussions are held regularly by different departments of the college as a part of perspective learning to enable and empower the students to share and analyze and enhance knowledge. Department of Education organizes the ‘Student Tutor Programme’ which helps students to share their knowledge in a perspective manner.

Department of Mathematics, Political Science, English prepares teaching aids like PPT, Google Classroom, and Online access to web resources as a part of perspective learning.

Common students are encouraged to participatory learning in different curricular and co-curricular activities like- quizzes, extempore speech, singing, dancing activities etc.

Problem-Solving Methodology-

Department of Mathematics and partially the Department of Economics and Department of Education prepare students to solve mathematical problems and acquire the skill of scientific problem-solving techniques.

Department of Mathematics introduced Statistical Software- 'R' as a problem-solving method for the students.

Socio-economic surveys conducted by various departments help the students to identify the specific problems in a particular area and find solutions.

Life skill education is provided to the students in the form of Yoga, Meditation, Social Service etc. for cultivating personal life skills such as self-realization, critical thinking and problem-solving skill.

The NSS cadre of the college acquires problem-solving skills through various activities and programmes undertaken by them which enhance their ability to solve various academic and life problems.

The women's cell of the college encourages girl students to involvement in workshops related to life skills practically.

Moreover, students get the opportunity to acquire problem-solving abilities by becoming members of the student unions and other activities of the college.

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2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 27 | 27 | 28 | 28 | 29 |

| | |
|----------------------------|-------------------------------|
| File Description | Document |
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2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 36.69

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 11 | 10 | 10 | 10 | 10 |

| | |
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| File Description | Document |
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| Institutional data in the prescribed format | View Document |

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

According to the need of the syllabus, internal evaluation is an integral part of completing the evaluation process. Internal evaluation carries 20% of marks. Internal evaluation is a process to review the academic performance of the students. The college has taken efforts to make the system transparent and robust through the following measures.

Sessional examinations are conducted as per the direction of the University. A committee of internal examination is constituted with the principal as chairman. In each semester, the sessional examination is conducted centrally which covers 10% of marks. The examination committee conducts examinations according to the schedules given in the academic calendar of the college.

The dates of various internal assessment examinations are displayed well ahead of time on the departmental notice board. The entire department conduct workshop, seminar, group discussions, and other departmental activities according to departmental monthly planning.

The marks obtained in each criterion, namely attendance, seminars/group discussions, and sessional examinations are displayed on the departmental notice boards.

There is a provision for counter-checking marks by the students.

To ensure transparency in the evaluation of seminar presentations and group discussions, faculty members from other departments are also invited to attend group discussions and seminars of a particular department.

The answer scripts of the sessional examinations are returned to the students for cross-checking before submitting the marks to the University. The students are given the liberty to interact with the teachers to resolve any grievances regarding the assessments.

The weaker students are given another chance to improve their performance in sessional examinations, group discussions, and seminars.

The students can also interact with their respective mentors to address any problem related to internal examinations.

The class tests, quizzes, oral tests, surprise tests, home assignments, etc. are held in the departments as frequently as possible to evaluate the students' performance. These measures also help the students to prepare for the final examinations.

Oral questions are asked during practical sessions and also serve as a measure to evaluate the students. Such questions make the students more acquainted with the subjects.

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2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The evaluation of programme outcome, programme-specific outcome, and course outcome is done by adopting the following measures;

As the course syllabus is designed by the affiliating university, its outcome is evaluated by external and internal examinations conducted per the university's guidelines. The results of external examinations are used to measure access to programme outcomes, programme-specific outcomes, and course outcomes. The outcomes are measured on the basis of marks obtained by the students.

Internal assessments conducted by the college as per guidelines of the university help to measure the

knowledge, skill and achievement of students. These assessments are done on the basis of marks obtained by the students in sessional examinations.

Viva voce of practical examination is used as a tool to measure skill and functional ability outcome of the course.

Departmental seminars, group discussions, and departmental tests work as access to evaluate course outcomes.

Home assignments and project works are assigned to students which help to measure their knowledge and skill.

The departments frequently organize quizzes, speeches, and discussions among the students to evaluate academic achievement and programme outcomes.

Feedback reports collected from students, alumni, and guardians and analysis of reports reflect the program, programme-specific and course outcomes.

Project work conducted by the students, Field study reports, and Survey reports prepared by students act as a tool to measure the learning outcome of the course.

Mentoring records and reports prepared by the teachers on the student's performance act as assessment strategies for programme outcomes.

Keeping records of students' progression and follow-up by the departments serves to measure the attainment of programme outcomes.

The career guidance and counselling cell of the college keep records of advanced learners who are getting placements through various government and non-government organizations. These records also serve to access of attainment level of programme outcome.

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2.6.2 Pass percentage of Students during last five years

Response: 70.12

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 175 | 185 | 210 | 166 | 130 |

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 280 | 290 | 265 | 226 | 174 |

| File Description | Document |
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| Institutional data in the prescribed format | View Document |

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.53

| File Description | Document |
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| Upload database of all students on roll | View Document |

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 8

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 8 | 0 |

| File Description | Document |
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3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Though the college does not have an incubation center, it tries to make the students fit for facing the further challenge in respect of jobs in all possible ways in this fast-changing world.

In order to enhance the employability of students, the college offers Skill Enhancement Courses, Conducted Health Hygiene Awareness, Projects on Childcare and Nutrition, etc. By arranging motivational lectures for the students the career counseling cell not only boosts the confidence of the students but also contributes to increasing the success rate in the competitive examination. Each department of the college motivates students to prepare a wall magazine. The college organizes posters and slogan competitions so that they can learn to transfer knowledge on recent issues. The college subscribes to subject journals, e-journals, and other online resources. The college has a language laboratory. Various departments of the college conduct field study and surveys to teach the students to utilize the already acquired knowledge and give a firsthand experience of research. Both in the field of sports and music, the college can boast of incubating some very good talents who have excelled at college, district, state, and national level competitions. The college has an expert faculty member who is a singer cum music composer under whose guidance the student brought laurels to the institution. The college, thus, has created a platform to enrich the existing repository of knowledge as well as to disseminate it for the sake of both the students and society.

Moreover, the institution has recently initiated a process for providing training to the teachers of the locality for perfect guidance to the students of the locality. Transferring knowledge through the teachers of the locality is initiated to cover the maximum students of in the locality. With this objective, the institution has already initiated some seminars/workshops,s, etc. for the teachers of the locality through various departments.

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3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 20

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 10 | 1 | 5 | 3 | 1 |

| File Description | Document |
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3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| | |
|---|-------------------------------|
| File Description | Document |
| Institutional data in the prescribed format | View Document |

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.41

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 3 | 1 | 2 | 2 | 3 |

| | |
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3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

A number of activities were carried out Juria College community for sensitizing the students and people of the neighboring community to various social issues, and for the holistic development of the community. A total of 04 programs were carried out by multiple cells of Juria College in the year 2017. Out of these two were carried out by the NSS unit of Juria College, while the other two were carried out by the Women Cell of Juria College. The activities mainly include training youths in digital payment systems, awareness for natural calamities, women empowerment, awareness towards family planning, etc. In 2018 a total of 08 activities (5 by NSS and 3 by Women Cell) were carried out. The activities mainly include awareness of the women towards various issues and awareness towards cleanliness. A total of 04 (2 by NSS and 2 by Women Cell) programs were carried out in 2019. The activities include women empowerment and their awareness of health and hygiene, while the other activities include training of youths. In 2020, a total of 5 activities were carried out by the NSS unit of Juria College. The activities mainly include the distribution of goods for the COVID-19 pandemic and training of the youth for the probable situation of COVID-19. In 2021, a total of 12 activities were carried out by various wings of Juria College, out of which only one was carried out by the women's Cell of Juria College, while all other 11 activities were carried out by the NSS unit of Juria College. Due to the COVID-19 situation most of the activities were carried out for health awareness, vaccination of the neighboring community in collaboration with the local health centers, Fit India, cleanliness, etc. The activities of the NSS unit of Juria College and the Women Cell of Juria College

during the last five years clearly justify the extension activities carried out in the neighborhood community for sensitizing students to social issues, for their holistic development. Clear impacts in the neighboring community were evident from their activities towards cleanliness and their successful dealing with the COVID-19 situation with very few casualties.

| | |
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3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The College is the recipient of the Digital Finance Literacy Campaign award by the Ministry of Human Resource Development, Government of India in 2017. The award was received by our student Jakaria Md. K.A. Hassan from the then Minister of Human Resources, Prakash Javadekar directly. The College was also the recipient of two honorary Appreciation Awards for successfully dealing with the COVID-19 situation. One award was awarded to the Head of the Institute Dr. Hasmat Ali for his contribution to Juria College, the other award was awarded to the coordinator of the NSS unit of Juria College Md. Nuruz Zaman Zakir Hussain for the tremendous work of the NSS unit of Juria College towards dealing with COVID-19.

| | |
|-------------------------------|-------------------------------|
| File Description | Document |
| Upload Additional information | View Document |

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 45

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 26 | 6 | 5 | 4 | 4 |

| File Description | Document |
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| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 3

| File Description | Document |
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| Institutional data in the prescribed format | View Document |

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Juria College is situated in a rural area of the Nagaon district with a large campus with a total of 2.33 Acres of land in the College premise. Within the campus, the college has a 2610.76 sqm build-up area covered with 18 classrooms, Boys' and Girls' common rooms, 6 nos. of toilet blocks, an administrative block, one central library, six departmental rooms, one psychological laboratory, 320 pairs of desks and benches are available in the college which facilitates around 1500 students at a time for the conduct of face to face classes. A total of 13 nos. of blackboards and 3 nos. of whiteboards are available in the college and are used as classroom tools. Departmental bookshelves are available to maintain departmental records and books. The College has One ICT room with a sitting capacity of 90 students, and one seminar hall with a capacity of 300 students. A total of 8 nos. of computers are available all are connected to the internet and one projector, one camera and one microphone with an amplifier set available.

The College has one auditorium to conduct different cultural functions with a sitting capacity of 600 students at a time.

The College library is used by college students and teachers of all departments. The building of library is well constructed with an RCC building with the facility of a reading area. Electrification, Computer facilities, and CCTV surveillance facilitate the library. The college has already purchased computers for the digitalization of the library. Above that, a separate library building is under construction with three storied RCC buildings estimated to cover a full digitalized system.

The library provides reading facilities to the students with around 5000 Books of different titles for the student's needs. Apart from that, students and teachers are allowed to take books issued under certain guidelines to carry at home. There are 30 nos. of a bookshelf in the library with 4799 nos. of books, 13 Journals, 2 e-journals, 5 news periodicals, and 4 daily newspapers. For study purposes 4nos. (7ft X4ft) reading tables and 32 nos. chairs are available.

The College has one girls' hostel building with a boarding capacity of 36 Girls students at a time. Other than these, the college has one administrative AssamType building, and an open ground along with the facilities of Sanitation, a Canteen, drinking water, and parking facilities. The premise is fully electrified with additional facilities of 2 nos of generators for backup energy.

| File Description | Document |
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| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**Response:** 51.14**4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|----------|---------|----------|---------|
| 6.14923 | 15.20358 | 0.25257 | 27.94929 | 72.502 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library****Response:**

The library of Juria College is not fully automated. Though, the process has started. Due to the lack of a permanent librarian, the process is not yet completed. The library digitalization process is rendered to a farm under the library management software solution KOHA. e- Journals are subscribed. An annual amount is spent on purchasing books, journals, and newspapers. Six nos of computers with internet facility are installed for students. A good number of students visit the library daily. One library assistant and one grade-IV employee render their services in the library. Separate reading desks are available for boys and girls.

Library Facilities:

Computerized issue/return and renewal facility.

Subscription of e-journals, print, and online study.

Silent study desk.

CCTV surveillance for security reinforcement.

Collection of rare books and reference books.

Reprographic facility.

| File Description | Document |
|-------------------------------|-------------------------------|
| Upload Additional information | View Document |

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Juria college has a full internet facility with a speed of 200 Mbps. The service provider is BSNL. The college has a deal with web solutions and all the IT facilities are updated in consultation with the firm. The college has a tie-up with ozosoft.in for maintenance and regular update of IT functions. The College provides free wi-fi facilities for pupils and teachers. The institute has a dynamic website and web portal for online admission, notice, and information. It also has an active social media platform on Facebook. The institute uses Zoom, Google Meet, and Google classroom for conducting online classes, webinars, conferences, etc. The entire campus of the institution is under the surveillance of the CCTV network. A complete digital classroom is set up with a digital board, projector, and other equipment.

| File Description | Document |
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| Upload Additional information | View Document |

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 187.67

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 6

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 51.14

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

| | | | | |
|---------|----------|---------|----------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 6.14923 | 15.20358 | 0.25257 | 27.94929 | 72.502 |

| File Description | Document |
|---|-------------------------------|
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| Institutional data in the prescribed format | View Document |

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 82.74

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 1013 | 1086 | 607 | 1174 | 900 |

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5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

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5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.91

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 25 | 45 | 33 | 40 | 25 |

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5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

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5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 29.8

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 29 | 62 | 47 | 61 | 34 |

5.2.1.2 Number of outgoing students year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 175 | 185 | 126 | 166 | 130 |

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5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 8.7

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 1 | 5 | 2 | 0 | 0 |

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 24 | 55 | 13 | 0 | 0 |

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5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 6

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 4 | 2 | 0 | 0 | 0 |

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5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 364.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 328 | 0 | 342 | 689 | 464 |

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5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Juria College has a registered Alumni Association. The committee is constituted under the guidance of a senior faculty. The association provides benefits and services through which it bonds strongly with our institution. The Alumni Association raises funds and contributes to the development of the college. The Association conducts general meetings once a year and executive meetings based on the necessity to render views and suggestions for the advancement of the students and the college.

The alumni association of the college collected funds and utilized them for gardening and beautification of the campus. In the year 2015, the association published a magazine "JESIAN"

Juria College Alumni association was formed on 24th August 2012 in the presence of the Principal, Faculty members, Office staff, students, Ex-students, and other stakeholders of the college. The Association is registered under Societies Registration Act 1956. The association provides benefits and services through which it bonds strongly with our institution. The Association conducts general meetings once a year and an executive meeting based on the necessity to render views and suggestions for the advancement of the students and the college.

The association organizes popular talk programs, lectures, and sponsors awards to meritorious students of the college. It also established a book bank to assist the poor and meritorious students of the college. All the members of the association actively participated in the Sports and cultural programs and other ceremonial functions. The alumni also help in the academic activities of the college. Whenever a department teacher is on leave, they work as substitute teachers for that teacher based on their academic qualifications. The Alumni association instructs the concerned department to organize alumni meetings of the respective department so that the department can keep track of the outgoing students. The association also facilitates the former students for their outstanding performance in various recognized fields like sports, literary achievement, music, academics, administration, etc. Renowned alumni are also appointed as members of the various academic and administrative bodies of the college. Alumni also help in the personality development of the students by participating as yoga instructors, NCC trainers, guest lecturers, motivational speakers, and various other activities. The alumni association is the strength and support of the institution.

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Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The college has its own vision and mission. To realize the mission it works along with management, teaching, and nonteaching staff wholeheartedly.

Vision-

- The vision of the Institution is to bring the light of education to poor and rural students who are deprived of the ambition of higher education due to their poor socio-economic background.

Mission-

- To develop the academic environment and to create a better atmosphere for the students.
- To foster democratic values, and preserve the socio-cultural identities of Assamese society.

To encourage girls' students for higher education and employability.

Nature of Governance:

The service rules followed in Juria College are enforced, controlled, and monitored by the Directorate of Higher Education Assam. The course content of the college is designed and prescribed by the affiliating university. Further, the college follows the rules mandatory for all colleges in India under the guidance of UGC. The Governing Body of the College constituted according to government norms, is the apex decision-making body regarding the governance of the college. The Principal, the teaching, and nonteaching staff take care of the governance of the college.

Besides governing body, IQAC, Admission committee, Academic committee, Examination committee, Construction Committee, Anti-ragging cell, Women cell, Students grievance cell, Elected Students Union Body, NSS, RRC, Alumni association, etc. bodies are constituted with the approval of the Principal. All these committees and cells perform duties as assigned. In the execution of academic and developmental plans committees are constituted for a time-bound period.

Perspective plan:

Since the mission of the institution is to develop the academic environment and empower the women of Juria and its neighboring rural area, the college prepares its perspective plans with this focus point. The

college prepares two types of plans, long-term and short-term annual plans.

The long-term plan includes the planning and development of infrastructure and introduction of new academic programs and the introduction of new streams. These long-term plans are prepared through discussion amongst the Principal and the staff of the college and finally getting these approved by the governing body.

The short-term plan covers manpower planning, and academic, co-curricular, and extra-curricular activities to be conducted for the year. Some more extension works are also planned to execute within a short time.

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Juria college is affiliated with Gauhati University, hence all academic rules and regulations are followed according to instructions of UGC and affiliating University. A full-fledged Governing Body is constituted as per instruction and approval of the Director of Higher Education in the Government of Assam. The governing body guides and monitors the college through the Principal.

Governing Body: The college has an effective and well-functioning body which is the prime administering authority. The principal of the college work as a secretary, with local educationists and a few teacher members, guardian members, and government representatives as member of the committee. The highest authority is the President, who is selected from local educationists and appointed by the Director of Higher Education, Government of Assam. The Governing Body recommends all academic and infrastructural development of the college.

Principal: The Principal is the prime authority for the execution of any plan and adopts strategy for the welfare of the institution. He is entrusted to implement the directives of the governing body and is also a communicative agent between the Governing Body, the Government and the University.

The staff unit: The staff unit takes adequate measures to implement academic programmes and suggest strategies for development.

Committees and cells: The college has different Committees like IQAC, Admission committee, Academic committee, Examination committee, Construction committee, Library committee, NSS, RRC, Alumni association, Women's cell, Anti-ragging cell, Students grievances cell, etc constituted with different faculties of the institution. All these committees work for the welfare of students and realize their objectives.

Recruitment: Initially all the appointments are made by the Governing Body following UGC Regulations. Later on, services of the employees were provincialized by the Government of Assam in 2013 and gradually the process is going on.

Promotion: Promotion proposals of a few teachers are submitted to DHE according to the promotional guideline of UGC.

Service rules: All the employees adhere to the rules and regulations imposed by the government and University guidelines.

6.2.2 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. Any 3 of the above

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Effective Welfare Measures:

The college has adopted some welfare measures for employees which give full job satisfaction to its employee. Plans and strategies adopted are;

Free internet facility for the employees to study and research activities.

Canteen facility for refreshment, where quality foodstuff is supplied with marginal profit.

Parking facility for staff and guests within the campus.

Childcare leaves for women employees and other leaves as per service rules.

Maternity leave for women and Paternity leave for males as per service rule.

Curricular and co-curricular discussions were held with the Principal in the staff common room.

Separate departmental rooms with equipment and furniture.

Participation in physical activities through Yoga, participation in games and sports.

ATM booth within the campus.

Pure drinking water, and clean toilet blocks separate for male and female employees.

Other facilities like Grievance redressal by discussion,

Retirement honour and party arrangement for retired personnel.

One-time and regular staff contribution to accidental and deceased employees' families.

The college authority is strict against sexual harassment and anti-social acts.

The college authority provides study leave facilities to employees for career enhancement.

Performance Appraisal System:

The college facilitates the professional growth and enrichment of employees by implementing an effective performance appraisal system. The system helps in the growth of the professional efficiency of employees in the academic and administrative standards of the institution.

Teacher performance record: The teachers of all departments are asked to maintain an academic engagement record daily. Each and every class record should keep in the Teachers Logbook supplied by IQAC to all the departments. Other details like classwork, assignment, class test, mentoring, remedial and tutorial classes, etc. are recorded in the departmental register. The faculty members are entitled to various co-curricular activities and extension activities.

Evaluation by management: The college has an academic committee that evaluates the performance of teachers and an Academic Audit conducted with external evaluators. The audit members visit each department to evaluate the performance of teachers. They suggest corrective measures to the management.

Evaluation by students: The college maintains an effective feedback mechanism guided and monitored by IQAC. The students are given a feedback form and they assess the teachers on different criteria.

Evaluation of non-teaching staff by management: The performance of non-teaching staff is monitored by the Principal and IQAC of the college. Daily punching attendance, duty performance, leave register etc are maintained and monitored properly for their appraisal. No employees can take undue advantage of duty.

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6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

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6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 4.52

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2 | 2 | 1 | 2 | 2 |

6.3.3.2 Number of non-teaching staff year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 12 | 12 | 12 | 12 | 12 |

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6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college maintains a transparent financial management system. The Governing Body gives the approval to utilize different funds and monitor the proper and effective utilization of financial resources. The

institution initiates both external and internal audits for Government and Non-Government funds.

Internal audit: Juria College conducts internal audits for funds and financial transactions every year through internal auditors from other institutions with the appointment of G.B. The college deputed social auditors having experience in the field. The auditors minutely scrutinize all the funds, cash books, money collection receipts, donations, and other government as well as non-government financial transactions and expenditures. The Audit team submits audit reports clearly depicting the financial status of the institution.

External audit (Chartered Accountants Audit): The College has as many as 18 nos. of accounts for different funding sources. Audit of all accounts is audited by Chartered accountants after an interval of time. UDA cum Accountants keep all the transactional reports and produce them for the audit team.

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6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) of Juria College was formed in 2014 with all seven criteria with the objective to improve the quality of the teaching-learning process. Since its inception, IQAC plays the role of a key agency for the maintenance of quality academic services. The main focus of the IQAC includes the following:

Implementation of curricular and co-curricular activities more effectively.

Framing the quality strategies for the achievement of objectives.

Encourage different stakeholders to create an academic environment in the campus.

Conducting seminars, webinars, and workshops.

To keep surveillance into the outreach activities of departments.

Faculties are encouraged to use ICT tools in teaching.

E-learning resources are encouraged to use.

Programs are organized to enhance professional efficiency.

Initiating quality improvement for accreditation and ranking by NAAC.

Faculty development programs are carried out.

Initiating activities for the Best practices of the institution.

Encouragement of community participation.

Collect feedback from different stakeholders and take follow-up actions.

Practices initiated by IQAC, Juria College:

IQAC, Juria College is trying continuously to improve the quality of the teaching-learning environment in the classroom. ICT Room has been building up for e-learning. Internet connectivity with wi-fi facility, introduced for the wide use of e-resources by faculties and students. Classrooms are modified for effective teaching. Internal assessment has been made more transparent and regular. Remedial classes for slow learners and tutorial classes for advanced learners are introduced into the class routine. Alumni and community participation has been encouraged. for online teaching. IQAC encouraged the student groups and faculties for using platforms like Google Classroom, Google Meet, Zoom cloud, etc. The library has been upgraded for digitalization under Koha software. Promotional activities of faculties are initiated. Frequent departmental seminars, workshops, and Discussions are conducted. Activities of NSS, Yoga, and RRC are promoted. Academic audits, Green audits, and Energy audits are carried out in the institution. The women's cell of Juria College is empowered to conduct different programs for the welfare of girls. Campus beautification and cleanliness are encouraged. A new digital classroom and seminar hall are designed and accommodated. More learning resources are collected in the library and in departments. Besides all these the college prepares the stakeholders for its 1st Accreditation by NAAC.

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6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: B. Any 3 of the above

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Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

1. The institution holds awareness programs in regard to gender equity among students. Moreover, Workshop on Women's Empowerment (2017), Girl Child Day (2018), Workshop on Women and Child Care (2018), Workshop on International Women's Day (2019), Workshop on Women's Health(2019), Seminar on Women Empowerment (2022), Awareness Programme on Women Education (2022) are also organized by the institution.

The institution celebrates Matribhasa Divas to grow respect and sensitivity for the regional languages of the country. The institution conducts Communal Harmony Campaign and distributes stickers provided by the NFCH among the students as well as staff. The institution organizes a cultural rally every year. Rashtriya Ekta Divas, Gandhi Jayanti, World Environment Day, Constitution Day, Ek Bharat Shrestha Bharat Program, National Unity Day, Republic Day, and Independence Day have been celebrated to infuse respect for the flag and the nation and to promote national harmony.

The institution maintains a zero-tolerance policy against sexual harassment, ragging, racial issues, and gender discrimination. The institution takes necessary measures in this regard. The college campus is fully protected by brick walls. The college has installed 12 CCTV cameras including 4 inside the Library which are operational 24 hours a day. The institution has formed Anti-ragging Cell, Sexual Harassment Cell, and Women's Cell which are fully functional and committed to zero tolerance against ragging, sexual harassment, and gender discrimination. Hoardings against ragging and sexual harassment are installed inside the college campus.

The institution has accommodated separate common rooms for male and female students with sufficient numbers of seating arrangements along with mirrors and tables. The female common room has an attached toilet. A permanent building with an attached toilet is being constructed for the male common room. The institution ensures hygiene among the students.

The institution's library provides separate reading space for male and female students, and a separate space for the teachers.

2. The institution takes initiative to celebrate or observe the following national and international commemorative days, events, and festivals:

- National Day to Patriotism on every 23rd January
- National Girl Child Day on 24th January 2022
- Republic Day on every 26th of January
- World Cancer Day on 4th February 2022
- World Bicycle Day on 3rd June 2022
- World Environment Day on 5th June every year

- World Blood Donor Day on 14th June 2022
- Ghar Ghar Tiranga Program on 8th August 2022
- National Unity Day on 21st October every year
- Rashtriya Ekta Diwas on 31st October every year
- Lachit Diwas on 24th November every year
- Constitution Day on 26th November every year
- Human Rights Day on 10th December 2020

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7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: C. 2 of the above

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

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7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution takes initiative to provide an inclusive environment on campus. The students and staff are

from various cultural diversities. The institution organizes a cultural rally every year where different cultures are displayed.

The institution celebrates Matribhasa Divas to grow respect and sensitivity for the regional languages of the country. The institution conducts Communal Harmony Campaign and distributes stickers provided by the NFCH among the students as well as staff. The institution celebrates Basanta Utsav, International Mother Tongue Day, Seminar on Mamoni Raisam Goswami, Seminar on Hemchandra Boruah: His Life and Philosophy, Lachit Diwas, Rashtriya Ekta Diwas, Maharram, Saraswati Puja to boost tolerance and harmony in the community.

The institution organizes free medical checkup camps, Awareness Camp for the Covid Vaccine, Vaccination Camps, World Cancer Day, World Blood Donor Day, and Sanitization Drive to boost the sense of Helping Hand and Community Service. During the Covid-19 pandemic, the institution organizes a sanitization drive in and outside the college campus as well as in the adopted village.

The institution plans and organizes appropriate activities to sensitize students and employees to the constitutional obligations: values, rights, duties, and responsibilities of citizens. The following are the initiatives in this regard:

- Display board: The institution has installed display boards of Fundamental Duties, Fundamental Rights, and the Preamble of the Constitution in the Department of Political Science.
- Celebration of National Days: The Institution is committed to infusing respect for the Nation, National Flag, National Anthem, the Constitution of the Nation, and National heroes who have sacrificed their time and life for the freedom of the nation. The institution celebrates Republic Day, Constitution day on the 26th of November, National Day of Patriotism on the 23rd of January, Independence Day, National Unity Day, Rashtriya Ekta Diwas, and Gandhi Jayanti every year. Celebration of these days is a major initiative to boost sensitivity to protect the rights and duties of the citizen along with the fundamental goals of the constitution.
- Plogging Drive on Swahid Diwas: The institution organizes Plogging Drive on 23rd March to infuse respect for the freedom fighters who were martyred during the freedom struggles.
- Dandi March: The institution in association with the Department of Political Science celebrates Dandi March on the 12th of March every year to boost respect for the Father of the Nation, Mahatma Gandhi.

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7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE-1

Title of the Programme: Free Health Check-Up and COVID-19 Vaccination Programme

The objective of the Practice:

- The main objective of the practice was to make awareness and to provide knowledge of preventive measures about COVID-19 dangers among the students and staff of the college.
- To vaccinate all our staff and students and thereby contribute to the vaccination drive.
- To ensure early identification of cases among students and staff in order to initiate prevention and control measures, thereby reducing further transmission.
- To identify infection in students and staff at high risk of developing severe disease due to underlying conditions

The Context:

The year 2020 was a life-threatening year. The COVID-19 outbreak caused havoc all over the world. India also suffered a lot. To prevent the spread of the disease, regular check-ups and taking preventive measures were very much necessary. To meet the call of time Juria College decided to organize a free health check-up and COVID vaccination program for the greater benefit of the students as well as the staff of the college.

The Practice:

Juria College organized a free health check-up and vaccination program at the college campus for staff, and students of the college as well as for the local public on 04/09/2021, and for the students and staff of the college on 28/09/2021. One nodal teacher was appointed who coordinated with the S.D.M of Dagaon PHC under Nagaon District. Accordingly, a medical team was sent on both days to our college campus for free health check-ups, COVID-related guidance, and vaccination. A total of 155 beneficiaries (participants) attended the program on 04/09/2021 and 46 beneficiaries attended on 28/09/2021. All the beneficiaries were tested by Rapid Antigen Test (RAT) method. Fortunately, none tested positive. After the test results, all were vaccinated.

The institution supplied free face masks, hand sanitizer, hand gloves, Vitamin C tablets, and Paracetamol tablets to the beneficiaries. The beneficiaries were demonstrated clearly the uses and benefits of the above-mentioned materials. A lecture on awareness and preventive measures for COVID-19 was delivered by the medical team.

Evidence of Success:

The program was organized at the college campus for the students, staff of the college, and local people on the first day and for the staff and students on the second day. A total of 201 beneficiaries took advantage of the program. After the program, the college monitored the COVID cases for consecutive three months and it was found that none of the beneficiaries was affected by the disease afterward.

Problems encountered and resources required:

As the pandemic was a sudden outbreak, we faced the problem of funds to organize the program. The staff members had to contribute to purchasing the materials to be distributed among the beneficiaries. COVID protocol was the main obstacle for which the institution could not gather more beneficiaries for the

program.

BEST PRACTICE- 2

Title of the Practice: One Day Career Counselling Programme

Objectives of the Practice:

1. To create awareness among the students about different job-oriented competitive examinations.
2. To counsel and motivate the students for higher studies and placements.
3. To remove the fear of appearing in any National or State Level competitive examination.

Context of the practice:

The institution is situated in a rural area. Most of the students belong to both economically and educationally backward families. Most of them are unaware of the details of job-oriented courses and examinations. For which they either remain completely unaware or fear appearing in the examinations.

Till the organization of the program in the institution, no student could dream to appear or crack any nationalized competitive examination like IPS, IAS, or even an examination like ACS. The institution decided to organize a career counseling program for the students of the institution so that they can appear for UPSC and APSC level examinations.

The Practice:

The Career Counselling Cell and IQAC, Juria College organized a One Day Career Counselling Programme in association with 'The Assam Knowledge Society, IAS Study Circle' on 9th June 2022 at Juria College auditorium. The program was chaired by the Principal of Juria College. Mr. Nurul Amin, chief mentor, AKS IAS Study Circle, Dr. Abdul Motin, Professor, Jadavpur University, Kolkata, and Dr. Robiul Islam, Professor, St. Xaviers College, Kolkata attended the program as guest speakers. To motivate the students the institution invites Md Hammadur Rahman, the 10th rank holder in the HSLC examination under SEBA. He is the son of Dr. Muzahidul Ahmed, Assistant Professor, Dept. of Economics, Juria College.

All the guest speakers focused on the careers of the students after the completion of their graduation. They motivated the students to appear in competitive examinations and they tried their best to remove the fear and anxiety to appear in such examinations. Md Hammadur Rahman also delivered a lecture on how he prepared for his examination focusing on how he is going to prepare for his future studies.

Evidence of Success:

Almost none of the students had aspirations of appearing in UPSC/APSC level competitive examinations. Only a few had the aspiration of appearing on state and central-level Teacher Eligibility Tests or another such type of examination. After the program, some of the students gave their consent to apply for UPSC/APSC level examination after completion of their graduation. Almost all the students showed their interest to appear in TET and other state-level competitive examinations. Only Assam Police Constable

Selection Examination was held after the program where five students of the institution came out successfully. After the program, no other remarkable competitive examination was held to date and no other visible evidence of success could be seen yet.

Problems Encountered:

The major problem encountered to organize the program was motivating our students to attend the program, as almost all the students had no willingness for UPSC/APSC level examination.

Another problem was that no specific grant was allocated for the practice, hence highly paid resource persons could not be invited to the program.

Finally, as the college is situated in a rural area, the unavailability of resource persons was another problem encountered.

Resources required:

To motivate the students to attend the program in mass, an invited resource person was required. Hence we invited three resource persons from Kolkata.

| File Description | Document |
|---|-------------------------------|
| Best practices as hosted on the Institutional website | View Document |

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Juria College is situated in a rural area, a backward locality, at least 12 kilometers away from Nagaon town. Students from far away areas come to the college. Almost 70% of the students are female. The institution brought a ray of hope for the female students of the vast area including char (riverine) areas where higher education for females remained a dream until the establishment of this institution. The institution opened up the door of higher education for these females who belong to the backward class both educationally and economically.

Vision and Mission of the College:

Vision-

- The vision of the Institution is to bring the light of education to poor and rural students who are deprived of the ambition of higher education due to their poor socio-economic background.

Mission-

- To develop the academic environment and to create a better atmosphere for the students.
- To foster democratic values, and preserve the socio-cultural identities of Assamese society.
- To encourage girls' students for higher education and employability.

Description: Juria College reiterates its commitment to contribute to the overall development of female students' education. The institution constantly, from the very beginning, has been trying to give priority to the upliftment of the female and to foster the holistic development of female students. More than 95% of the total students belong to the Muslim community where early marriage is a big problem and a big challenge for higher education. Communication problem is a big hurdle to their education. Uneducated or under-educated people don't want to send their daughters to town areas for higher education. This was one of the main reasons for establishing this institution 34 years back in 1989. Since its establishment, the institution has been trying to provide an inclusive, friendly, and protected environment for female students so that they can come for higher education without any hesitation and their parents would also feel relaxed.

For security purposes, the institution has installed 12 nos. of CCTV cameras including 3 in the Library. The authority ensures a ragging-free campus. The Women's Cell of the institution plays an active role in the awareness cum development of female students by organizing different programs. Here is the list of programs organized during the last five years:

| Year | Title of Programme | Date and Duration | No. of Participants |
|------|--|-------------------|---------------------|
| 2017 | Workshops on Women's empowerment | 12-11-17 | 27 |
| 2018 | Observation of Girls' Child Day | 24-01-18 | 30 |
| 2018 | Workshop on Women and Childcare | 31-01-18 | 81 |
| 2019 | Workshop on International Women's Day | 08-03-19 | 30 |
| 2019 | Workshop on Women's Health | 15-01-19 | 47 |
| 2022 | Seminar on Women's empowerment | 08-03-22 | 20 |
| 2022 | Awareness Program on Women's Education | 12-06-22 | 30 |

The institution has also introduced Sexual Harassment Cell for the protection of female students as well as female staff from being sexually harassed.

The institution maintains hygiene for female students. A clean standard room has an attached toilet cum washroom has been provided for them. The institution organizes awareness programs for the mental and physical hygiene of the students. Posters relating to female physical and mental hygiene have been provided in the girls' common room.

The institution provides a safe and hygienic environment for female students and this leads to increase enrollment year after year. This initiative to provide a safe and hygienic environment assures the parents to send their girl child to this institution for higher education. This, on the other hand, helps in controlling early marriage also. The community, thus, greatly benefited from this effort of the institution.

| File Description | Document |
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| Appropriate web in the Institutional website | View Document |

5. CONCLUSION

Additional Information :

The institution is in a position to upgrade students' quality. Alumni involvement and contribution to the institution are not up to the mark, it is trying to develop. By seeing the needs of students and increasing the number of enrolment, additional accommodation facilities are enhanced. Efforts are being made for the Digitalization of the central library, and the opening of a library in each department. By seeing the demand for NEP, the college is trying to make it multi-disciplinary in courses. Add-on courses are in demand, hence new courses will be introduced soon.

Concluding Remarks :

The college has continuously tried to improve its infrastructure over the last two decades to facilitate teaching-learning. The college has expanded classrooms, laboratories, library books, and equipment to cope with the increasing demand for teaching-learning. The management of the college always cooperates for the creation and installation of new technology, learning equipment, etc. the management of the college is ready to provide all kinds of facilities as and when required and according to budget permits. For enhancement of the infrastructure, the Principal of the institution submits project proposals to UGC and other government and private agencies.

Juria college is always striving to develop quality higher education among students. As the number of girl students constitutes two third of its student population, it works as women upliftment in the rural society. Therefore, it is focused on a need-based curriculum for the girls.